

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 22, 2009**

A meeting of the Mason NH School District was held on Monday, June 22, 2009, at approximately 7:40 p.m. at the Mason Elementary School, pursuant to due notice of all members and the public.

Chairperson Wolfgang Millbrandt called the meeting to order. Upon calling of the roll, the following members answered present: Donald Hodges, Mary McDonald, Wolfgang Millbrandt.

School Board Treasurer Sue Wagoner, School Board Secretary Becky Partridge and Moderator Catherine Schwenk were present.

Absent: Deb Bemis (Representative of SAU #63).

Recognition of Visitors

Betty Mulrey, 2009/ 2010 Mason Elementary School Kindergarten Teacher/ Principal was present.

Recognition of Public

Joan Losee, Jim Losee, Fred Greenwood, Bob Hemmer, Bob Bergeron, Flip Phalon, Mr. Williams, Sheila Dunn.

Minutes of Previous Meetings

Motion by Donald Hodges to approve the minutes of June 18, 2009, SECONDED by Wolfgang Millbrandt.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Motion by Donald Hodges to approve the minutes of June 8, 2009, SECONDED by Wolfgang Millbrandt.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Motion by Wolfgang Millbrandt to approve the minutes of June 12, 2009, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Announcements of Next Scheduled Meetings

Regular School Board meetings have been scheduled for July 13, 2009 and July 27, 2009 at 7:30 PM. Location is to be held in the temporary units that will located on school grounds.

SAU Withdrawal Public Hearing will be held on June 29, 2009 at 7:00 at the Mann House, Mason NH.

Bob Hemmer asked for this discussion be approached more appropriately and remain more civil than in past meetings.

Treasurer Report

Sue Wagoner submitted paperwork for the new Northway Bank account to the Board for signatures. It is noted that McDonald, Hodges, Millbrandt, and Wagoner signed the

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 22, 2009**

Northway Bank paperwork. Wagoner informed the Board that the full Bond of \$5,119,202 will be transferred to this account on approximately July 16, 2009. Wolfgang Millbrandt voiced concerns about the amount of money being deposited exceeds the FDIC amount at any one institution. This is a violation of Mason School Districts Fiscal Management Policy unless there is collateral documentation from said bank.

The interest rate for the bond has been given to the School District at 3.97%

Motion by Mary McDonald for the members of the Board to sign the following documents:

1. *General Bond Obligation(with notary)*
2. *Titles of Signature and No Litigation Certificate with Receipt (5 copies)*
3. *No Arbitrage and Tax Certificate (5 copies)*

SECONDED by Donald Hodges.

aye: McDonald, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Donald Hodges to authorize Mary McDonald to sign Form 8038-G (5 copies), Information return tax exempt governmental obligation, SECONDED by Wolfgang Millbrandt.

aye: Hodges, Millbrandt, McDonald

nay: none

Motion carried 3-0

Becky Partridge on behalf Deb Bemis submitted an original receipt from Staples to Sue Wagoner for reimbursement of office supplies.

Building Committee member Sheila Dunn submitted invoices to Sue Wagoner.

Building Committee

Building Committee member Sheila Dunn submitted a contract with payment terms to be signed by Board Members for the drilling of a water well by Skillings and Sons at the new site of the Parsonage. It is noted that Millbrandt signed contract with payment terms.(See attachment titled Skillings & Sons,inc. dated June 16, 2009)

The Building Committee informed the School Board that all is on schedule. Mary McDonald was informed by the attorney that the money was transferred today June 22, 2009 at 2:00 PM thus fulfilling the Withdrawal Agreement and that the Deed for the School Building will be passed by tomorrow, June 23, 2009.

The Building Committee requested Ex-officio of Building Committee Mary McDonald sign the Master Lease Agreement Terms and Conditions from Triumph. It is noted that Mary McDonald signed the agreement. (See attachment titled Triumph, dated June 18, 2009)

Mary McDonald was informed today by the staff at Mason Elementary School that they were unable to access certain software. Question as to whether it is a server problem or a problem off site is unknown. It is unclear who will review this problem, the Board believes it is an issue for the School Administration to handle.

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 22, 2009**

Mary McDonald was informed by the SAU that the licenses for various software will need to be transferred by the Mason School District. Without more information about what software the Board can not take any further action.

NEWISP contacted Bob Hemmer to inform him that they will be removing their server equipment. This is equipment that has not been in use for several months and is not an issue.

Members of the Building Committee Fred Greenwood and Sheila Dunn have been trying to gather information on the utilities that are provided to the school (i.e.. phone, DSL, electric) however they have been unable to get any information from the service providers because they are not an authorized account holder. Secretary Becky Partridge referred to the minutes of the June 18, 2009 meeting where it was decided that Deb Bemis would contact the SAU in order to receive the information required to transfer services to the Mason School District.

Curriculum Committee

Motion by Mary McDonald to disband the Curriculum Committee appointed by the School Board and re-establish a Curriculum Committee at the Principle's discretion, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Grants Committee

Mary McDonald requested that Becky Partridge email the members of the Grant Committee to determine the status of MESO and cc the members of the School Board on that correspondence.

SAU Withdrawal Update

Wolfgang Millbrandt updated the Board that SAU withdrawal documents are posted at the Mann House, Town Hall, and at all interested School Districts. A Separation Agreement has Mason paying the SAU \$70,000/ annually (seventy thousand dollars) in lieu of the \$140,000/ annually (one hundred forty thousand dollars). The SAU requests that all money be paid up front. Millbrandt asked for clarification of this and asked if other districts are requested to pay up front. The SAU has not yet contacted him in this matter.

Question from public, Flip Phalon: Is the SAU withdrawal going forward? Millbrandt answered that there will be a public hearing on the withdrawal and that it still needs to be voted on by the residence of Mason however the documentation process that is mandated is going forward.

Flip Phalon and Mr. Williams requested that their opinions on Pre-school be heard: Members of the public who were in attendance informed the Board of their discontent that the town last year voted for K-5 not Pre-school and that the Board is trying to go ahead with a Pre-school anyways. Flip Phalon and Bob Bergeron wanted an explanation of why the School Board is deviating from what the town voted for.

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 22, 2009**

Mary McDonald responded that the School Board is obligated to provide services to those children and that a Pre-school would provide the means to give those children the services that their IEP requires.

Donald Hodges stated that it is possible that Greenville will be unable to provide Pre-school SPED services to the children of Mason as once discussed.

Flip Phalon questioned if we have documentation that Greenville will not take our children or if it was hear say.

Mary McDonald responded that we do not have any documentation at this time that Greenville will not take our children.

Mr. Williams, the father of one of the children who could be serviced by the Pre-school addressed the Board. Because they are happy with the services the child is receiving from a private institution they would probably not use the Pre-school here in Mason if one was to be established.

Wolfgang Millbrandt responded that a program is not established around only one child. Millbrandt suggested that Mr. Williams does not need to go into specific as it is a private issue and this is a public forum.

Flip Phalon, Bob Bergeron, and John Lewicke strongly encourages the Board to allow the voters of Mason to be heard on this subject since this is not what was voted on by the town and to provided them with more information of why it is best to have a Pre-school on-site and not tuition them elsewhere or seek other alternatives to meet the needs of these children as it was presented to the town earlier. Millbrandt feels that this line of discussion is undermining the Administration and that it is unacceptable and should be ended.

McDonald takes offense that the Administration takes offense that the Board members would want to listen to the publics (voters) concern and only come to a decisions after all information on alternatives are provided in a public forum.

Joan Losee asked for clarification on the "chain of command" of the School District. Donald Hodges answered that the role of the Superintendent/ Business Administrator will be policy making and alike. The Principle's role is the day to day activities of the staff and building.

Fred Greenwood showed concern that Mason School District does not have a "checks and balance" system between the Superintendent and the SPED Director. School Board members responded that we are a small district and do not require more than one person to fulfill the role of these two positions.

*Motion by Mary McDonald to table the Pre-school planning until the July 13, 2009 Regular School Board meeting where the public can ask questions and discuss Pre-school options with the Superintendent/ SPED Director, **SECONDED** by Donald Hodges.*

aye: McDonald, Hodges

nay: Millbrandt

Motion carried 2-1

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 22, 2009**

New Business

Mary McDonald, as requested by the School Board, confirmed the dates of the SPED Summer Program with the Mason Congregational Church. However the dates stated in the letter from the church differed from what was discussed at the June 8, 2009 School Board meeting. Mary McDonald will ask for clarification from the church on those dates.

*Motion made by Mary McDonald to accept the bid by Maillets Water Works for the water testing which is mandated by DES in the amount of \$420 (four hundred twenty dollars), **SECONDED** by Donald Hodges. (see attachment titled Maillet's Water Works, dated June 9, 2009)*

Discussion: Mary informed the Board that this was an unsolicited bid by a local company. At present the School District pays from \$2,300 (two thousand three hundred dollars) to \$2,500 (two thousand five hundred dollars) for water testing.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

*Motion by Mary McDonald to proceed with the hiring of a cook who will hold to the line item establish for food services in the budget if not below, **SECONDED** by Donald Hodges.*

Discussion: Millbrandt would like food service to go out to bid. John Lewicke, member of the Staffing Committee informed the Board that he spent a lot of time researching and contacting companies that provide food services to school. Because of Mason's small number of students those companies were not interested in providing their services to Mason.

aye: McDonald, Hodges

nay: Millbrandt

Motion carried 2-1

*Motion by Wolfgang Millbrandt to adjourn at 9:45PM, **SECONDED** by Donald Hodges.*

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0 meeting adjourned

Minutes taken by Secretary Becky Partridge and transcribed by Secretary Becky Partridge.