

MASON NEW HAMPSHIRE



ANNUAL REPORT OF THE TOWN OFFICERS

For the Year Ending December 31

2019

2019 Town Report Dedication

The 2019 Annual Report is dedicated to the residents of Mason for supporting and investing in much needed infrastructure improvements.

In January 2019, the Highway Department moved into the expanded new facility on Depot Road. The new facility replaced the antiquated Quonset hut that is now used for cold storage. The new facility allows for inside storage of vehicles and equipment while providing our employees with a safer work environment. We are completing the last phase of the project in 2020 installing an alarm system and welding ventilation station recommended by Primex, our liability insurance carrier. We are proud that many local Mason contractors participated in the success of the project (James Blais, Matthew Tafe, Dean Lambert, Tim Anderson, David DeVincentis, Ken Spacht).

The importance of maintaining our rural character and protection of our treasured antique buildings-170-year-old Town Hall and the Sunny Valley School House-was publicly recognized in 2019 with both buildings being added to the State of New Hampshire Honorary Registry of Historic Buildings. This opens the doors to many potential avenues for grants and fund raising.

The process of the restoration of the Town Hall has begun. In March of 2018 a warrant article for \$5,000.00 was passed at town meeting for an engineering study to be completed. Additional funds of \$5,000.00 were raised through grants. The Historic Building Assessment was completed in January 2019 by Weller & Michal Architects Inc. (Available for review on town website) A call for resident volunteers went out in June of 2019 for the establishment of the Town Hall Restoration Committee. Committee members were appointed by the Board of Selectmen and conducted their first official meeting in January 2020. The process of restoration has been divided into three phases. The first being the foundation and drainage, the second being the roof and finally the third being the interior. An engineering study for the drainage and foundation have been contracted (to be completed sometime in April 2020) to determine cost for phase one. Once costs have been determined fund raising will begin. Anyone interested in volunteering or donating to the Town Hall Restoration fund should contact the Selectmen's office.

The saving and restoration of the Sunny Valley Schoolhouse #5 on Valley Road has also begun. The roof is in poor condition and needs immediate repair. A grant for \$10,000.00 was applied for from the State of New Hampshire Moose Plate program. We were awarded the grant and will begin complete replacement of the roof in spring 2020. The long-term vision for the schoolhouse is for it to become a functional town building, perhaps to provide space to the Mason Historical Society or another civic organization.

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SELECTMEN'S REPORT

2019 was a relatively quiet year which gave us the opportunity to focus on important projects, infrastructure and staffing needs.

Roads:

- Requested Nashua Regional Planning Commission (NRPC) perform a traffic study to compare to the Master Plan 2006 Average Annual Daily Traffic. We will partner with NRPC to establish a biannual plan to repeat traffic counts in below locations to establish better trend data. Traffic counts are helpful to understand existing travel patterns, and compare roads for improvement.

Traffic Count Location	2006	2019
Brookline Rd at Brookline Town Line	1515	1363
Townsend Rd North of Hurricane Hill Rd	371	253
Greenville Rd at Greenville Town Line	256	171
Abbott Hill Rd at Wilton Town Line	474	398
Wilton Rd North of Pullman Rd	-	148
Starch Mill Rd North of Russell Rd	-	169
Hurricane Hill Rd North of Briggs Rd	-	190

- Completed Phase 2 reconstruction of Greenville Road from Greenville town line approximately 0.7 miles. Paving scheduled for 2020.
- Completed Engineering Study and DES permitting process for Russell Road culvert replacement. Project is planned for 2020 with paving in 2021.
- Initiated request for quote for Engineering Study, DES permitting and Grant writing to mitigate floodplains at Starch Mill Road at Abbott Hill Road and Abbott Hill Road.
- Negotiated 2020 calcium chloride contract which includes equipment to apply the product. Allows for better flexibility to schedule grading gravel roads and application of product.
- Planned 2020 reclaim and pave projects for sections of Wilton Road and Greenville Road

Other Key Accomplishments

- IT Infrastructure – built out plan to upgrade the Mann House firewall, upgrade to Windows 10 and phased plan to replace older equipment.

- Established a Records Retention Committee to work with various boards/committees and town offices to purge old records for onsite data destruction.
- Adopted updated investment policy with relevant RSA language.
- Proposed Town Hall Building Restoration fund to capture donations for grant matching funds. The Wolf Rockers annual donation is the first donation to the fund.
- Hosted informational evening with State Senator Melanie Levesque and State Representative Jack Flanagan. The meeting was well attended and gave Mason residents opportunity to ask questions.
- Developed and adopted Town of Mason Welfare Policy.
- Developed and adopted Town of Mason Winter Storm Policy
- Represented Town of Mason at the Governor's 2019 Arts Awards to accept the Creative Communities Award in recognition of the Town of Mason 250th celebration. The trophy is on display at the Elementary School.
- Accepted \$10,576.01 unanticipated revenue from the State of NH. The funds were applied to the purchase of a new to us 1-ton pick truck and plow.
- Established monthly working sessions with each department head to review budgets, discuss operations and staffing issues.
- Began updating the Personnel Policy Manual.
- Appointed the Mason Broadband Committee to formalize the work started by private citizens to develop proposal to build fiber network to bring internet to all residents.

Respectfully submitted

Louise Lavoie, Charles Moser, R. Peter McGinnity

TOWN OFFICE HOURS AND MEETINGS

SELECTMEN

Office Hours: Mann House, 9:00 AM - 3:00 PM
Monday, Tuesday, Wednesday, Thursday
Meetings: Mann House 7:30 PM
Second and Fourth Tuesday of the month.
Telephone: 878-2070 Fax: 878-4892
Email: selectmen@masonnh.us
Website: www.masonnh.us

TOWN CLERK

Office Hours: Mann House, Tuesday 10:00 AM - 4:00 PM
6:00-7:30 PM
Wednesday 10:00AM - 6:00 PM
Thursday 10:00 AM – 4:00 PM
Last Saturday of the month 10:00 AM – Noon
Email: townclerk@masonnh.us
Telephone: 878-3768 Fax: 878-4892

PLANNING BOARD

Meetings: Mann House, 7:00 PM
Last Wednesday of the month
Call NRPC, 417-6570 Ext.6578 for appointment

BUILDING INSPECTOR

Office Hours: Mann House, by appointment only
Telephone: 878-2070

BOARD OF ADJUSTMENT

Meetings: Mann House, 7:30 PM.
Third Monday of the month

WILTON RECYCLING CENTER

Hours: Tuesday 7:30-5:00
Thursday 9:00-5:00
Saturday 9:00-5:00
Sunday 8:00-11:45

ELECTED TOWN OFFICERS

MODERATOR 2 yr term

Catherine Schwenk March 2020

TOWN CLERK/TAX COLLECTOR 3 yr term

Debra A. Morrison March 2021

TREASURER 3 yr term

Dorothy Mitchell March 2021

SELECTMEN 3 yr term

Louise Lavoie, Chair March 2020
Charles Moser March 2021
Pete McGinnity March 2022

SUPERVISORS OF CHECK LIST 6 yr term

Kathleen Wile March 2020
Dorothy Millbrandt March 2022
Darrell Scott March 2024

LIBRARY TRUSTEES 3 yr term

Robin Smith March 2022
Elena Kolbenson March 2020
Lynn McCann March 2021

TRUSTEES OF CEMETERIES 3 yr term

Ken Spacht March 2022
Jeannine Phalon March 2020
Robert Larochelle March 2021

TRUSTEES OF TRUST FUNDS 3 yr term

Patricia Young March 2022
Dorothy Mitchell, resigned March 2020
Constance Lacasse March 2021
Pamela McGinnity, appointed March 2020

APPOINTED TOWN OFFICERS

ASSISTANT MODERATOR

DEPUTY TOWN CLERK/TAX COLLECTOR

Suzanne M. Kelly March 2021

DEPUTY TREASURER

Mary Bardsley March 2021

PLANNING BOARD

Scott MacGarvey, Chairman March 2022

Dorothy Millbrandt, Vice Chair March 2021

Lee Siegmann March 2020

Dane Rota March 2021

Kerrie Baldi, Alternate March 2020

Kathleen Batcheller, Alternate March 2022

Louise Lavoie, Ex-officio (retired)

Charles Moser, Ex-officio March 2021

COMMISSIONERS

NASHUA REGIONAL PLANNING COMMISSION

Charles V Moser March 2021

BOARD OF ADJUSTMENT

William Fritz, Chairman March 2022

Robert Bergeron March 2022

Robert Young March 2020

Gatone Daniello March 2020

Philip Garside March 2021

Constance Lacasse, Alternate & Clerk March 2021

Mary Pierce, Alternate March 2021

Landon Smith, Alternate March 2020

HISTORIC DISTRICT COMMISSION

Board of Selectmen

CONSERVATION COMMISSION

Robert Larochelle, Chairman March 2021

Ann Moser March 2022

Barbara Devore	March 2022
Robert Dillberger	March 2020
Anna Faiello	March 2020
Elizabeth Fletcher	March 2020
Lundy Lewis	March 2021
Rosanne Nadeau, Alternate	March 2021
Matthew Robinson-Liu, Alternate	March 2021
Robert Doyle, Alternate	
Charles Lanni, Alternate	

FORESTRY COMMITTEE

Harry Spear	March 2020
Robert Bergeron	March 2021
Matthew LeClair	March 2021
Bernie O’Grady	March 2022
William Downs, Town Forester	

RECREATION COMMITTEE

Wallace A. Brown	March 2020
Jeannine Phalon	March 2020

BALLOT CLERKS

Pauline Bergeron, retired	March 2020
Kenneth Greene	March 2020
Lauren Mann	March 2020
Sandra Leclair	March 2021
Constance Lacasse, Alternate	March 2020

POLICE OFFICERS

Kevin Maxwell	Police Chief
Joshua Hooper	1 st Patrol Officer
Ryan Gallagher	2 nd Patrol Officer
John Dube	Part Time Police Officer
Mark Hager	Part Time Police Officer
Richard Fortin	Part Time Police Officer
Michael Needham	Part Time Police Officer
Marc Prescott	Part Time Police Officer
Todd Moriarty	Part Time Police Officer
Sherri Devlin	Administrative Assistant

ENERGY COMMISSION

Kathleen Chapman	March 2022
Garth Fletcher	March 2022
Liz Fletcher	March 2021
Marina MacIntosh	March 2020
David Morrison	March 2020
Michelle Scott	March 2020
Michele Siegmann	March 2021
Michael McGuire, Alternate	March 2021
Darrell Scott, Alternate	March 2020
Curt Spacht, Alternate	March 2020
Douglas Whitbeck, Alternate	March 2021

BROADBAND COMMITTEE

Joseph Havens	March 2021
James Michael Judge	March 2021
Lee Lemoine	March 2021
William Schongar	March 2021

TOWN HALL RESTORATION COMMITTEE

Barbara Devore	March 2022
James Dore	March 2022
Robert Doyle	March 2022
Constance Lacasse	March 2021
Pamela McGinnity	March 2021
Kenneth Rafter	March 2023
R Peter McGinnity, ex officio	March 2022

EMERGENCY SERVICES

Frederick Greenwood	Fire Chief/Warden
Philip Phalon	Assistant Fire Chief/EMT
Kenneth Spacht	Fire Captain/EMT
Jeff Partridge	EMSCaptain/EMT
Eric Rantamaki	1 st Fire Lieutenant
Dean Lambert	2nd Fire Lieutenant
Anne Richards	Firefighter
Christopher Greenwood	Firefighter
Michael Daly	Firefighter

Paul Alton	Firefighter/EMR
Kirk Smith	Firefighter
Bryan Herrin	Firefighter
Lee Lemoine	Firefighter
Melissa Hoskins	Firefighter
Taylor Simino	Firefighter
Dana Ryll	Firefighter
Darryl Ellis	Firefighter
Beau Landry	Firefighter
Briannah Phalon	Firefighter
Michael Knowles	Firefighter
Kerrie Baldi	Firefighter
Zachary Partridge	Firefighter
Ashley Michael Brampton	EMT
Kathy Chapman	EMT
Rob Ziemieki	EMT
Heidi Delorme	EMR
David Baker	EMR

* * *

David Morrison	ROAD AGENT
Jacob Olson	BUILDING INSPECTOR
Robert Bergeron	ASST. BUILDING INSPECTOR
Lynn McCann	HEALTH OFFICER
Jacob Olson	DEPUTY HEALTH OFFICER
Robert Bergeron	DEPUTY HEALTH OFFICER
Wallace Brown	CEMETERY SEXTON
David Baker	EMD
William Downs	TOWN FORESTER

MASON TOWN WARRANT
The State of New Hampshire

To the inhabitants of the Town of Mason, in the County of Hillsborough, in said State, qualified to vote in Town affairs:

You are hereby notified to come to the polling place at the Mason Town Hall, 7 Meetinghouse Hill Rd, at 11:00 AM on Tuesday, March 10th, 2020, for the election of Town officers pursuant to Article 1 of this Warrant. To choose the following Town offices:

Selectman	3 years
Moderator	2 years
Library Trustee	3 years
Trustee of Cemeteries	3 years
Supervisor of the Checklist	6 years
Trustee of Trust Funds	3 years

The polls will be open continuously from 11:00 AM until 7:00 PM when they shall close. You are hereby notified also to meet at Mason Elementary School, 13 Darling Hill Rd, at 9:00 AM on Saturday, the 14th day of March, 2020, to act upon remaining articles of this Warrant.

Article 1: To choose all necessary Town Officers for the ensuing terms.

Article 2: To see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

Article 3: To see if the Town will vote to raise and appropriate the sum of Two Million, Fifty Thousand, Nine Hundred and Eighty-Three Dollars (\$2,050,983.) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) (Recommended by the Selectmen.)

Article 4: To see if the Town will raise and appropriate the sum of Fourteen Thousand (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) (Recommended by the Selectmen.)

Article 5: To see if the Town will vote to raise and appropriate the sum of Sixty-One Thousand Dollars (\$61,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) (Recommended by the Selectmen.)

Article 6: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire Department Vehicle Capital Reserve Fund previously established. (Majority vote required.) (Recommended by the Selectmen.)

Article 7: To see if the town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) (Recommended by the Selectmen.)

Article 8: To see if the Town will vote to raise and appropriate the amount of Ten Thousand Dollars (\$10,000) for the purpose of creating and maintaining recreational trails on town properties, and further to authorize withdrawal of said sum from the Forestry Maintenance Fund. (Majority vote required.) (Recommended by Selectmen.)

Article 9: To see if the Town will vote to raise and appropriate the sum of Four Thousand Seventy-Two Dollars (\$4,072.) for the purpose of reimbursement of the Conservation Commission for the legal and appraisal expenses related to the acquisition of Lot E-18, and to further authorize withdrawal of said sum from the Forestry Maintenance Fund. (Majority vote required.) (Recommended by Selectmen.)

Article 10: To see if the Town will vote to raise and appropriate the sum of Fifty Four Thousand Dollars (\$54,000) for the purpose of purchasing and equipping a new police cruiser with funding as follows: Twenty Five Thousand Dollars (\$25,000) to come from the Police Revolving Fund

and the balance of Twenty Nine Thousand Dollars (\$29,000) to come from the Police Cruiser Capital Reserve Fund, or take any other action relative thereto. (Majority vote required.) (Recommended by Selectmen.)

Article 11: To see if the Town will vote to establish a Town Hall Renovation Capital Reserve Fund under the provisions of RSA 35:1 for funding renovations to the Town Hall, and to raise and appropriate the amount of Three Thousand Ten Dollars (\$3010.) to place in said fund. This amount of Three Thousand Ten Dollars (\$3010) to come from unassigned fund balance (this represents a donation previously received by the Wolf Rockers Square Dance Club. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required.) (Recommended by Selectmen.)

Article 12: Shall the Town will adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes. (Majority vote required.) (Recommended by Selectmen.)

Article 13: To see if the Town will vote to raise and appropriate the sum of Twenty Four Thousand, Four Hundred Ninety Dollars (\$24,490) for the purpose of completing an engineering study for improvements to the Abbot Hill Rd and Starch Mill Rd intersection. This special article is a special article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required.) (Recommended by Selectmen.)

Article 14: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Nine Hundred Ninety-Three Dollars (\$8,993.) for the purpose of purchasing and installing an alarm system at the Highway Garage. (Majority vote required.) (Recommended by Selectmen.)

**Town of Mason
Proposed 2020 Budget**

REVENUE	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
TAX REVENUE					
3110 · Property Taxes	4,050,071.00	0.00	0.00	0.00%	
3120 · Land Use Change Taxes	0.00	0.00	0.00	0.00%	
3185 · Yield Tax	15,885.87	8,000.00	8,000.00	0.00%	
3189 · Other Taxes	0.00	0.00	0.00	0.00%	
3190 · Interest & Penalties on Taxes	30,582.06	12,000.00	15,000.00	25.00%	
Total Tax Revenue	4,096,538.93	20,000.00	23,000.00	15.00%	
LICENSES, PERMITS, FEES					
Motor Vehicle Permits					
3220 · Motor Vehicle Permit Fees	332,973.12	280,000.00	290,000.00	3.57%	
3222 · M.V Fees-Boat Fees	0.00			0.00%	
3223 · M.V. Titles	712.00			0.00%	
3224 · M.V. M/A Stickers	7,404.00			0.00%	
3226 · M.V. Mail In Registrations	498.00			0.00%	
Total Motor Vehicle Permits	341,587.12	280,000.00	290,000.00	3.57%	
Building Permits					
3230 · Building Permits	5,822.00	500.00	500.00	0.00%	
3231 · Oil Burner/Electrical Permits	2,665.00	1,500.00	500.00	-66.67%	
Total Building Permits	8,487.00	2,000.00	1,000.00	-50.00%	
Other Licenses, Permits, Fees					
Dog Licenses					
3290-01 · Dog Licenses-Mail	110.00				
3290-02 · Dog Licenses-Civil Penalties	455.00				
3290-03 · Dog Licenses-Late fees	110.00				
3290-04 · Dog Licenses-State Decal	914.50				
3290 · Dog Licenses - Other	2,014.50				
Total 3290 · Dog Licenses	3,604.00	0.00	0.00	0.00%	
3291 · Vitals	1,065.00				

**Town of Mason
Proposed 2020 Budget**

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
3311 - Federal Govt Revenue	0.00				
Licenses, Permits, Fees Other	4,669.00	5,500.00	4,600.00	-16.36%	
Total Licenses, Permits, Fees	354,743.12	287,500.00	295,600.00	2.82%	
STATE SOURCES					
3351 - Shared Revenue	0.00	0.00	0.00	0.00%	
3352 - Meals & Room Tax Distribution	72,078.88	62,500.00	64,000.00	2.40%	
3353 - Highway Block Grant	78,676.42	67,000.00	69,000.00	2.99%	
3356 - State & Federal Forest Land Rbm	279.79	0.00	280.00	0.00%	
3359 - Other State Revenues					
3359-01 - State Revenues-OHRV Grant	0.00	0.00	0.00	0.00%	
3359-02 - Other PD Grants	0.00	1,000.00	0.00	-100.00%	
3359 - Other State Revenues - Other	10,576.01	0.00	0.00	0.00%	
Total State Sources	161,611.10	130,500.00	133,280.00	2.13%	
CHARGES FOR SERVICES					
Police & Fire Department					
3401-01 - Fees-Fire Reports	0.00				
3401-02 - Fees-Police Reports	277.00				
3401-03 - Fees-Pistol Permits	180.00				
3401-04 - Police Detail Payments	0.00				
3401-05 - OHRV Fines	0.00				
3401-06 - Court Fines	0.00				
3401 - Police & Fire Dept Revenue - Other	0.00	1,000.00	500.00	-50.00%	
Total 3401 - Police & Fire Dept Revenue	457.00	1,000.00	500.00	-50.00%	
3402 - Fees-BOA	913.40	0.00	400.00	0.00%	
3403 - Fees-Planning Board	700.00	0.00	400.00	0.00%	
3404 - Fees-Returned Checks	180.00	0.00	0.00	0.00%	
Charges for Services-Other	0.00	0.00	0.00	0.00%	
Total Charges for Services	2,250.40	1,000.00	1,300.00	30.00%	
MISCELLANEOUS REVENUE					

**Town of Mason
Proposed 2020 Budget**

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
3501 · Sale of Municipal Property	0.00				
3502 · Interest Income	236.37	250.00	250.00	0.00%	
3503 · Donations					
3503-01 · Donations-Town Hall	3,010.00				
3503-02 · Police Donations	0.00				
3503-03 · Fire Dept Donations	0.00				
3503 · Donations - Other	0.00				
Total 3503 · Donations	3,010.00	0.00	0.00	0.00%	
3504 · Insurance Settlement	1,211.56				
3505 · WC & Health Ins Premium Holiday					
3506 · Other Income	898.30	1,000.00	1,000.00	0.00%	
Total Miscellaneous Revenue	5,356.23	1,250.00	1,250.00	0.00%	
PROCEEDS FROM LT BONDS, NOTES					
3934 · Proceeds from LT Bonds, Notes	0.00	0.00	0.00		
INTERFUND OPERATING TRANSFERS IN					
3912 · From Special Revenue Funds	0.00	0.00	0.00		
3913 · From Capital Projects Funds	0.00	0.00	0.00		
3913 · From Capital Projects Funds - Oth	0.00	0.00	0.00		
Total 3913 · From Capital Projects Funds	0.00	0.00	0.00		
3915 · From Capital Reserve Funds	26,723.99	0.00	0.00		
3916 · From Trust and Fiduciary Funds	0.00	0.00	0.00		
3917 · From Conservation Funds	(0.50)	0.00	0.00		
Interfund Operating Transfer In-Other	0.00	0.00	0.00		
Total Interfund Operating Transfers In	26,723.49	0.00	0.00		
REVENUE-OTHER	0.00	0.00			
TOTAL REVENUE	4,647,223.27	440,250.00	454,430.00	3.22%	
EXPENDITURES					
EXECUTIVE					

Town of Mason

Proposed 2020 Budget

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4130-01 - Selectboard	2,925.00	2,925.00	2,925.00	0.00%	
4130-02 - Selectboard Payroll Taxes	0.00	0.00	224.00	0.00%	
Total Executive	2,925.00	2,925.00	3,149.00	7.66%	
ELECTIONS					
4140-01 - Moderator	360.00	360.00	1,000.00	177.78%	
4140-02 - Assistant Moderator	0.00	144.00	200.00	38.89%	
4140-03 - Supervisors of the Check List	1,530.00	1,530.00	1,530.00	0.00%	
4140-04 - Ballot Clerks & Supervisors	155.25	300.00	1,394.00	364.67%	
4140-05 - Election Advertising	112.75	250.00	250.00	7.66%	
4140-06 - Election Setup & Takedown	107.94	150.00	500.00	233.33%	
4140-07 - Moderator Workshops/Mileage	0.00	250.00	250.00	0.00%	
4140-08 - Election Supplies	58.26	100.00	150.00	50.00%	
4140-09 - Election IT Support	0.00	0.00	0.00	0.00%	
Total Elections	2,324.20	3,084.00	5,274.00	71.01%	
REGISTRATION & VITAL STATISTICS					
4141-01 - Town Clerk/Tax Collector	38,803.20	38,081.00	39,223.00	3.00%	
4141-02 - Deputy TC/Tax Collector	930.07	2,870.16	2,870.16	0.00%	
4141-03 - TC/TX Payroll Taxes	3,039.77	3,133.00	3,220.13	2.78%	
4141-04 - TC/TX Workers' Comp	150.00	150.00	154.00	2.67%	
4141-06 - Association Dues	60.00	60.00	60.00	0.00%	
4141-07 - State Dog Fees	946.50	1,000.00	1,000.00	0.00%	
4141-08 - Conferences	871.00	1,623.00	1,623.00	0.00%	
4141-09 - Certification/Training	75.00	435.00	435.00	0.00%	
4141-10 - Mileage	459.12	550.00	1,028.00	86.91%	
4141-11 - Office Supplies	1,913.95	2,000.00	2,000.00	0.00%	
4141-12 - Postage	1,997.33	2,200.00	2,200.00	0.00%	
4141-13 - Software Maint/Updates	4,767.00	4,767.00	4,906.00	2.92%	
4141-14 - Telephone	626.70	1,200.00	1,200.00	0.00%	
4141-15 - Tax Registry Fees	915.65	600.00	600.00	0.00%	
4141-16 - Tax Lien/Deed Notice Fees	553.70	1,200.00	1,200.00	0.00%	
4141-17 - Equipment Replacement	0.00	500.00	500.00	0.00%	
Total Registration & Vital Statistics	56,108.99	60,369.16	62,219.29	3.06%	

**Town of Mason
Proposed 2020 Budget**

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
FINANCIAL ADMINISTRATION					
4150-01 - Treasurer	750.00	750.00	750.00	0.00%	
4150-02 - Deputy Treasurer	300.00	300.00	300.00	0.00%	
4150-03 - Auditors	10,840.18	10,800.00	10,800.00	0.00%	
4150-04 - Administrative Asst Wages	40,826.46	40,197.00	41,403.00	3.00%	
4150-05 - Payroll Taxes	3,406.36	3,155.40	3,247.65	2.92%	
4150-06 - Workers' Comp	149.00	149.00	154.00	3.36%	
4150-07 - Advertising	153.75	800.00	500.00	-37.50%	
4150-08 - Bank Service Charges	0.00	35.00	35.00	0.00%	
4150-09 - Conferences/Workshops	155.00	150.00	150.00	0.00%	
4150-10 - Contracted Accounting Services	21,840.00	21,840.00	22,500.00	3.02%	
4150-11 - Mileage	657.35	850.00	850.00	0.00%	
4150-12 - Miscellaneous	0.00	0.00	0.00	0.00%	
4150-13 - Office Supplies	1,369.76	1,200.00	1,250.00	4.17%	
4150-14 - Payroll Services	5,412.69	4,900.00	6,000.00	22.45%	
4150-15 - Postage	636.96	770.00	770.00	0.00%	
4150-16 - Registry Fees	0.00	20.00	20.00	0.00%	
4150-17 - Repairs & Maint-Equipment	480.60	550.00	550.00	0.00%	
4150-18 - Software Maint/Updates	2,260.34	1,850.00	2,130.00	15.14%	
4150-19 - Telephone	959.48	1,575.00	850.00	-46.03%	
4150-20 - Town Office Equipment	0.00	200.00	200.00	0.00%	
4150-21 - Town Reports	481.17	2,000.00	700.00	-65.00%	
4150-22 - Town Website	2,328.48	3,071.00	100.00	-96.74%	
4150-23 - Retirement Expense	1,060.24	0.00	2,015.00	0.00%	
Total Financial Administration	94,067.82	95,162.40	95,274.65	0.12%	
REVALUATION OF PROPERTY					
4152-01 - Assessing	14,075.33	13,765.00	13,985.00		
4152-02 - Tax Map Update	700.00	700.00	700.00		
Total Revaluation of Property	14,775.33	14,465.00	14,685.00	1.52%	
LEGAL EXPENSES					
4153-01 - Legal Expenses	5,598.50	12,500.00	12,500.00	0.00%	

**Town of Mason
Proposed 2020 Budget**

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
PERSONNEL ADMINISTRATION					
4155-01 - Employer Payroll Taxes	0.00				
4155-02 - Health & Dental Insurance	205,285.35	204,980.00	222,038.00	8.32%	
4155-03 - Life & Short Term Disab Ins	2,012.16	2,104.00	1,855.00	-11.83%	
4155-04 - Unemployment Taxes	500.00	500.00	500.00	0.00%	
4155-05 - Workers' Comp Premium Holiday	(10,805.25)	(9,216.89)	(535.00)	-94.20%	
Total Personnel Administration	196,992.26	198,367.11	223,858.00	12.85%	
PLANNING BOARD					
4191-01 - Advertising	161.46	450.00	450.00	0.00%	
4191-02 - Training	140.00	800.00	700.00	-12.50%	
4191-03 - Supplies	69.74	200.00	200.00	0.00%	
4191-04 - Postage	0.00	30.00	30.00	0.00%	
4191-05 - NRPC Assistance	6,026.01	6,000.00	6,000.00	0.00%	
4191-06 - Master Plan	0.00	0.00	6,000.00	0.00%	
4191-11 - NRPC Reimbursable Assistance	0.00	1.00	1.00	0.00%	
Total Planning Board	6,397.21	7,481.00	13,381.00	78.87%	
ZONING BOARD					
4192-01 - Admin Expense	480.00	780.00	780.00	0.00%	
4192-03 - Advertising	643.70	200.00	200.00	0.00%	
4192-04 - Postage	262.35	100.00	100.00	0.00%	
4192-05 - Supplies	76.77	100.00	100.00	0.00%	
4192-06 - Training	77.00	500.00	500.00	0.00%	
4192-10 - Historic District Expense	0.00	1.00	1.00	0.00%	
Total Zoning Board	1,539.82	1,681.00	1,681.00	0.00%	
GOVERNMENT BUILDINGS					
4194-01 - Contracted Custodial Services	8,108.00	8,108.00	8,100.00	-0.10%	
4194-02 - Maintenance Wages	7,908.56	15,000.00	15,450.00	3.00%	
4194-03 - Payroll Taxes	677.72	525.00	1,181.93	125.13%	
4194-04 - Workers' Com	573.00	573.00	573.00	0.00%	
4194-05 - Repair/Maintenance Supplies	20,883.92	20,315.00	25,000.00	23.06%	
4194-06 - Town Building Supplies	354.67	300.00	300.00	0.00%	

**Town of Mason
Proposed 2020 Budget**

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4194-07 - Town Buildings Heat	7,128.54	6,000.00	6,000.00	0.00%	
4194-08 - Town Buildings Electricity	2,451.81	3,150.00	3,150.00	0.00%	
4194-10 - Records Preservation	0.00	2,000.00	2,000.00	0.00%	
4194-11 - Insurance Settlement Work	0.00	0.00		0.00%	
Total Government Buildings	48,086.22	55,971.00	61,754.93	10.33%	
CEMETERIES					
4195-01 - Maintenance Wages	7,894.99	8,342.00	8,592.00	3.00%	
4195-02 - Payroll Taxes	607.87	637.00	657.29	3.18%	
4195-03 - Workers' Comp	569.00	569.00	569.00	0.00%	
4195-04 - Maintenance Materials/Supplies	1,573.24	1,565.00	1,565.00	0.00%	
Total Cemeteries	10,645.10	11,113.00	11,383.29	2.43%	
INSURANCE					
4196-01 - Property-Liability Insurance	25,713.61	24,324.00	28,419.00	16.84%	
ADVERTISING & REG ASSOCIATION					
4197-01 - NRPC Membership	1,088.00	1,090.00	1,088.00	-0.18%	
Advertising & Reg Assoc-Other	0.00	1.00	1.00	0.00%	
Total Advertising & Reg Association	1,088.00	1,091.00	1,089.00	-0.18%	
OTHER GENERAL GOVERNMENT					
4199-01 - NH Municipal Membership	1,307.00	1,307.00	1,304.00	-0.23%	
4199-02 - Abatements & Refunds/Overlays	0.00	1.00	40,000.00	3999900.00%	
4199-03 - Technology Support & Equipment	17,199.48	15,175.00	42,217.00	178.20%	Upgrade equip \$27,116
Total Other General Government	18,506.48	16,483.00	83,521.00	406.71%	
TOTAL GENERAL GOVERNMENT	484,768.54	505,016.67	618,189.15	22.41%	
POLICE DEPT					
4210-01 - Police Chief Salary	73,011.86	71,643.00	73,792.00	3.00%	
4210-02 - 1st Patrolman	49,369.33	54,000.00	54,000.00	0.00%	
4210-03 - 2nd Patrolman	50,766.12	52,000.00	50,000.00	-3.85%	
4210-04 - Part-time Wages	29,967.00	24,500.00	30,000.00	22.45%	
4210-05 - Overtime Wages	9,112.13	6,500.00	6,500.00	0.00%	
4210-41 - Holiday Wages	0.00	0.00	2,000.00	0.00%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4210-06 - Prosecutor	7,644.19	7,500.00	7,500.00	0.00%	
4210-07 - Detail Expenses	0.00	1.00	1.00	0.00%	
4210-08 - On Call	0.00	1.00	1.00	0.00%	
4210-09 - Admin Wages	20,671.34	17,660.00	19,660.00	10.99%	
4210-10 - Payroll Taxes	6,836.47	6,616.00	8,560.00	29.38%	
4210-11 - Workers' Comp	7,030.00	7,030.00	7,839.00	11.51%	
4210-12 - Retirement	56,029.65	51,720.00	45,855.32	-11.34%	
4210-13 - OHRV Detail	0.00	1.00	1.00	0.00%	
4210-14 - Conventions & Dues	250.00	600.00	600.00	0.00%	
4210-15 - Office Expenses	2,333.89	3,000.00	2,500.00	-16.67%	
4210-16 - Uniforms	3,810.90	5,000.00	5,000.00	0.00%	
4210-17 - Equipment & Maintenance	6,326.89	6,000.00	5,500.00	-8.33%	
4210-18 - Training	3,999.08	4,000.00	4,000.00	0.00%	
4210-19 - Cruiser Maintenance	6,990.90	5,000.00	5,500.00	10.00%	
4210-20 - Cruiser Fuel	5,908.81	8,000.00	7,000.00	-12.50%	
4210-29 - Telephone & Internet	5,784.96	7,522.00	6,300.00	-16.25%	
4210-30 - Heat	1,404.37	2,000.00	1,700.00	-15.00%	
4210-31 - Electricity	1,602.82	1,900.00	1,900.00	0.00%	
4210-33 - Software Updates	1,557.50	0.00	1,560.00	0.00%	
4210-37 - Child Advocacy Center Dues	500.00	500.00	500.00	0.00%	
4210-40 - DUI/Traffic Enf Grant Work	0.00	1.00	1.00	0.00%	
Total Police Department	350,908.21	342,695.00	347,710.32	1.46%	
AMBULANCE					
4215-01 - Ambulance	75,250.50	75,251.00	77,682.00	3.23%	
FIRE DEPT					
4220-01 - Fire Chief Stipend	7,000.00	7,000.00	9,000.00	28.57%	
4220-02 - Stipends-Volunteers	27,929.00	34,800.00	34,800.00	0.00%	
4220-03 - Administrative Assistant	2,500.00	2,000.00	2,000.00	0.00%	
4220-05 - Payroll Taxes	535.50	689.00	841.50	22.13%	
4220-06 - Workers' Comp	4,500.00	4,500.00	4,428.00	-1.60%	
4220-08 - Officer's Expenses	725.84	1,500.00	1,500.00	0.00%	
4220-09 - Expendables	1,372.94	1,200.00	1,200.00	0.00%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4220-10 - Hep. B Vaccine	0.00	1,000.00	500.00	-50.00%	
4220-11 - FD Physicals	0.00	1,000.00	1,000.00	0.00%	
4220-12 - Training	1,235.00	3,500.00	3,500.00	0.00%	
4220-13 - Air Bottles	2,424.00	2,600.00	2,600.00	0.00%	
4220-20 - EMS Supplies	8,763.29	2,000.00	2,000.00	0.00%	
4220-21 - EMS Training	1,999.00	3,200.00	2,000.00	-37.50%	
4220-30 - Turnout Gear	0.00	0.00	6,000.00	0.00% 2 sets	
4220-31 - Electricity	1,712.25	2,000.00	2,000.00	0.00%	
4220-32 - Heat	3,734.49	2,000.00	2,000.00	0.00%	
4220-33 - Telephone	1,583.12	2,000.00	2,000.00	0.00%	
4220-40 - Radio Repair	0.00	500.00	500.00	0.00%	
4220-41 - Code Books	94.99	400.00	400.00	0.00%	
4220-42 - Vehicle Maintenance	4,160.26	8,000.00	8,000.00	0.00%	
4220-43 - Fuel	30.06	400.00	400.00	0.00%	
4220-44 - Equipment Maintenance	6,175.14	8,000.00	8,000.00	0.00%	
4220-50 - Waterhole Maintenance	0.00	0.00	1.00	0.00%	
Total Fire Department	76,474.88	88,289.00	94,670.50	7.23%	
BUILDING INSPECTION					
4240-01 - Inspection Wages	3,212.42	7,500.00	7,500.00	0.00%	
4240-02 - Payroll Taxes	320.65	573.75	573.75	0.00%	
4240-03 - Workers' Comp	245.00	245.00	234.00	-4.49%	
4240-04 - Mileage	426.30	1.00	1.00	0.00%	
4240-06 - Expenses	418.05	700.00	700.00	0.00%	
Total Building Inspection	4,622.42	9,019.75	9,008.75	-0.12%	
EMERGENCY MANAGEMENT					
4290-01 - Emergency Mgmt	0.00	3,600.00	3,000.00	-16.67%	
COMMUNICATIONS					
4299-01 - Communications-Dispatch	35,000.00	35,000.00	35,000.00	0.00%	
4299-02 - Communications-Maintenance	4,796.91	4,800.00	4,000.00	-16.67%	
4299-03 - Communications-Utilities	1,704.09	1,500.00	1,700.00	13.33%	
Total Communications	41,501.00	41,300.00	40,700.00	-1.45%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
TOTAL PUBLIC SAFETY	548,757.01	560,154.75	572,771.57	2.25%	
HIGHWAYS					
4311-01 - Road Agent Salary	55,636.58	54,602.00	57,332.00	5.00%	
4311-02 - Road Maintainers	107,400.85	119,190.00	124,002.00	4.04%	
4311-05 - Part-time Wages	26,640.78	37,000.00	40,000.00	8.11%	
4311-06 - Overtime Wages	12,141.94	10,000.00	12,000.00	20.00%	
4311-07 - Payroll Taxes	14,737.55	16,890.59	17,850.05	5.68%	
4311-08 - Workers' Comp	12,636.00	12,795.00	12,662.00	-1.04%	
4311-09 - Retirement	7,144.74	6,817.60	6,950.00	1.94%	
4311-11 - Drug & Alcohol Testing	1,276.50	700.00	1,200.00	71.43%	
4311-12 - Consulting Engineer	0.00	500.00	1,500.00	200.00%	
4311-13 - Paved Road Restoration	125,163.09	123,000.00	130,000.00	5.69%	
4311-14 - Patch	3,791.92	6,000.00	6,000.00	0.00%	
4311-15 - Culverts	6,628.40	7,400.00	7,400.00	0.00%	
4311-16 - Calcium Chloride	17,383.00	17,000.00	17,000.00	0.00%	
4311-17 - Signs	907.50	1,450.00	1,450.00	0.00%	
4311-18 - Hired Plows	0.00	5,000.00	15,000.00	200.00%	
4311-19 - Salt	19,508.60	18,000.00	20,000.00	11.11%	
4311-24 - Hired Equipment	2,400.00	2,750.00	2,750.00	0.00%	
4311-27 - Tree Work	0.00	500.00	500.00	0.00%	
4311-28 - Guard Rails	0.00	1.00	1.00	0.00%	
4311-29 - Hired Sweeper	0.00	2,500.00	2,500.00	0.00%	
4311-32 - Aggregate	19,639.93	20,000.00	20,000.00	0.00%	
4311-34 - Security Monitoring	0.00	0.00	300.00	0.00%	
4312-02 - Electricity	2,803.04	2,500.00	3,000.00	20.00%	
4312-03 - Telephone	2,010.84	2,000.00	2,000.00	0.00%	
4312-04 - Due & Education	375.00	800.00	800.00	0.00%	
4312-05 - Equipment Maintenance	64,801.58	68,000.00	68,000.00	0.00%	
4312-06 - Edges for Plowing	4,913.24	5,000.00	5,000.00	0.00%	
4312-07 - Tires	5,552.00	4,000.00	5,000.00	25.00%	

Town of Mason

Proposed 2020 Budget

	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4312-08 - Chains	1,488.75	1,500.00	2,500.00	66.67%	
4312-09 - Chainsaw Repairs	208.04	300.00	300.00	0.00%	
4312-10 - Radios	742.23	400.00	400.00	0.00%	
4312-11 - Welding Equipment	623.74	800.00	800.00	0.00%	
4312-12 - Safety Equipment	2,313.63	2,500.00	5,000.00	100.00%	
4312-13 - Tools	420.10	750.00	750.00	0.00%	
4312-14 - Vehicle Fuel	31,989.17	25,000.00	35,000.00	40.00%	
4312-16 - Highway Vehicle & Equipment	562.50	5,000.00	5,000.00	0.00%	
4312-19 - Heating Fuel	5,572.35	6,000.00	6,000.00	0.00%	
4312-22 - Supplies	4,725.27	2,500.00	4,500.00	80.00%	
4312-23 - Erosion Control	0.00	1,500.00	1,500.00	0.00%	
4316 - Street Lighting	1,530.42	1,560.00	1,560.00	0.00%	
Highways-Other	0.00	0.00		0.00%	
Total Highways	563,669.28	592,206.19	643,507.05	8.66%	
SANITATION					
4323-01 - Wilton Recycling	63,920.32	63,911.93	79,021.42	23.64%	
HEALTH					
4414-01 - Animal Control	0.00	1.00	1.00	0.00%	
4415-01 - Health Officer	0.00	25.00	25.00	0.00%	
4415-03 - Health Agencies, Visiting Nurse	1,500.00	1,500.00	1,500.00	0.00%	
4415-04 - NH Health Assn Dues	0.00	35.00	35.00	0.00%	
4415-05 - Community Volunteer Transportn	500.00	500.00	500.00	0.00%	
Health-Other	0.00	0.00	250.00	0.00%	
Total Health	2,000.00	2,061.00	2,311.00	12.13%	
WELFARE					
4445-01 - Welfare Assistance	1,500.00	1,000.00	4,000.00	300.00%	
PARKS & RECREATION					
4520-01 - Parks Maint Wages	1,610.07	946.00	1,545.00	63.32%	
4520-02 - Payroll Taxes	53.96	0.00	118.19	0.00%	
4520-03 - Maintenance Supplies	551.66	500.00	600.00	20.00%	
4520-04 - Electricity	0.00	100.00	100.00	0.00%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
4520-05 - Toilet Facilities	0.00	440.00	440.00	0.00%	
Total Parks & Recreation	2,215.69	1,986.00	2,803.19	41.15%	
TOWN COMMON					
4521-01 - Common Maintenance Wages	4,370.12	4,025.00	5,500.00	0.00%	
4521-02 - Payroll Taxes	453.56	404.00	420.75	4.15%	
4521-03 - Workers' Comp	217.00	217.00	217.00	0.00%	
4521-04 - Town Common Supplies	1,178.22	1,400.00	1,140.00	-18.57%	
Total Town Common	6,218.90	6,046.00	7,277.75	20.37%	
RECREATION ACTIVITIES					
4523-01 - Recreation Activities	570.00	1.00	1.00	0.00%	
LIBRARY					
4550-01 - Library Wages	40,139.69	43,082.00	43,082.00	0.00%	
4550-02 - Payroll Taxes	3,070.74	3,296.00	3,295.77	-0.01%	
4550-03 - Workers' Comp	134.00	144.00	128.00	-11.11%	
4550-04 - Continuing Education	85.00	100.00	100.00	0.00%	
4550-05 - Mileage	222.72	375.00	375.00	0.00%	
4550-06 - Telephone	787.89	1,256.00	1,256.00	0.00%	
4550-07 - Software	495.00	800.00	800.00	0.00%	
4550-08 - Postage	23.85	25.00	25.00	0.00%	
4550-09 - Supplies	612.82	625.00	625.00	0.00%	
4550-10 - Dues & Fees	315.00	850.00	850.00	0.00%	
4550-11 - Programming	437.50	600.00	600.00	0.00%	
4550-12 - Books	3,799.50	3,800.00	3,800.00	0.00%	
Total LIBRARY	50,123.71	54,953.00	54,936.77	-0.03%	
PATRIOTIC PURPOSES					
4583 - Patriotic Purposes	462.70	500.00	500.00	0.00%	
CONSERVATION					
4611-03 - Town Forests	0.00	0.00	0.00	0.00%	
4611-02 - Conservation Land Management	0.00	1,400.00	1,400.00	0.00%	
4611-01 - Conservation Comm Expenses	94.20	606.00	600.00	-0.99%	
Total Conservation	94.20	2,006.00	2,000.00	-0.30%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
ENERGY COMMISSION					
4680-01 Membership Dues			250.00		
4680-02 Conferences			150.00		
4680-03 Community Education			580.00		
Total Energy Commission	0.00	0.00	980.00	100.00%	
DEBT SERVICE					
4723 - Interest Tax Anticipation Note	118.26	2,000.00	2,000.00	0.00%	
4721 - Interest Long Term Bonds & Note	10,739.07	10,621.00	9,084.00	-14.47%	
4711 - Principal Long Term Bonds/Notes	51,600.00	51,600.00	51,600.00	0.00%	
Total DEBT SERVICE	62,457.33	64,221.00	62,684.00	-2.39%	
CAPITAL OUTLAY					
4901-01 - Land	0.00	0.00	0.00		
4902-02 - WA-Mach/Equip Police Cruiser	0.00	0.00	29,000.00		
4902-03 - WA-Mach/Equip-Highway-Alarm	0.00	0.00	8,993.00		
4903-01 - Buildings-Highway	0.00	0.00	0.00		
4903-02 - WA-Buildings	0.00	0.00	0.00		
4909-02 - WA-HD Road Improvements	65,000.00	65,000.00	61,000.00		
Capital Outlay-Other W.A.	37,300.00	0.00	24,490.00		
Total Capital Outlay	102,300.00	65,000.00	123,483.00	89.97%	
OPERATING TRANSFERS OUT					
4912-01 - To Special Revenue Fund	0.00	0.00	0.00		
4913-10 - To Capital Projects Fund	0.00	0.00	0.00		
4915-10 - To Cap Res-WA Fire Dpt Vehicles	25,000.00	25,000.00	25,000.00		
4915-20 - To Cap Res-WA HD Equipment	30,000.00	30,000.00	30,000.00		
4915-30 - To Cap Res-WA Police Cruiser	14,000.00	14,000.00	14,000.00		
4913-40 - WA-FD Building Addtn Cap Reserv	0.00	0.00	0.00		
4916-10 - WA-Expendable Trust	0.00	0.00	0.00		
4918-01 - To Non-Expendable Trust Funds	0.00	0.00	0.00		
4919-01 - To Fiduciary Funds	0.00	0.00	0.00		
Operating Transfer Out-Other	0.00	0.00	0.00		
Total Operating Transfer Out	69,000.00	69,000.00	69,000.00	0.00%	

**Town of Mason
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	2019 Actual	2019 Budget	Proposed 2020 Budget	% Change 2019-2020	Notes
EXPENDITURES - Other	0.00	0.00	0.00		
TOTAL OPERATING EXPENDITURES	1,786,757.68	1,854,063.54	2,050,982.91	10.62%	
TOTAL CAPITAL OUTLAY & OPERATING EXP	1,958,057.68	1,988,063.54	2,243,465.91	12.85%	
OTHER ASSESSMENTS					
4931 - Hillsborough County Assessment	193,664.00				
4933 - School District Assessment	2,528,210.00				

02/06/20

Statement of Revenues, Expenditures, and Fund Balance

Revenues	2019	2018
Detail Payments, Fines & Grants	457	614
Rooms & Meals Tax	72,079	71,634
Highway Block Grant	78,676	77,544
Other State Revenue, incl Municipal Aid	10,856	274
Licenses, Permits, Fees	11,346	11,037
Motor Vehicle Fees	341,587	330,706
Dog Licenses	3,604	3,352
Interest Income	236	40
Sale of Municipal Property	-	1,055
Insurance Proceeds	1,212	1,314
Property Taxes	4,050,071	3,855,743
Yield Taxes	15,886	3,864
Penalties and Interest	30,582	42,931
Donations	3,010	500
Other	898	4,386
Total Revenues	4,620,500	4,404,994
Expenditures		
General Government	484,769	440,692
Public Safety	548,757	465,276
Highways	563,669	591,111
Sanitation	63,920	63,329
Health & Welfare	3,500	2,200
Education	2,528,210	2,420,731
Culture and Recreation	59,685	64,734
Debt Service	62,457	63,731
Capital Outlay	102,300	250,192
County Taxes	193,664	200,916
Total Expenditures	4,610,931	4,562,912
Excess (deficit) of revenue over expenditures	9,569	(157,918)
Capital Reserves & Interfund Transfers:		
Funds In	26,724	106,716
Funds Out	(69,000)	(91,000)
	(42,276)	15,716
Excess (deficit) of revenues over expenditures and other financing	(32,707)	(142,202)
Fund Balance Beginning	528,399	670,601
Fund Balance Ending	495,692	528,399
Amount voted from surplus	(150,000)	(200,500)

BALANCE SHEET AND TREASURER'S REPORT

COMBINED BALANCE SHEET								
ASSETS	General Fund	Capital Reserves	Recreation Revolving	Conserv. Funds	Police Rev Fund	Planning Board Esc	Forestry Fund	All Funds
Cash	\$ 1,438,916	\$ 169,645	\$ 5,534	\$ 110,885	\$ 27,411	\$ 1,440	\$ 105,882	\$ 1,859,713
Accounts Receivable	\$ 399							\$ 399
Due from Interfunds	\$ 6,490				\$ (5,470)	\$ (1,020)		\$ -
Unredeemed taxes	\$ 47,144							\$ 47,144
Uncollected taxes	\$ 202,268							\$ 202,268
Deeded Property	\$ 12,658							\$ 12,658
Total Assets	\$ 1,707,875	\$ 169,645	\$ 5,534	\$ 110,885	\$ 21,941		\$ 105,882	\$ 2,122,182
LIABILITIES AND FUND BALANCES								
Accounts Payable	\$ 8,977							\$ 8,977
Deferred Revenue	\$ -							\$ -
Due to schools	\$ 1,203,210							\$ 1,203,210
Total Liabilities	\$ 1,212,187	\$ -	\$ -	\$ -			\$ -	\$ 1,212,187
Fund Balances	\$ 495,688	\$ 169,645	\$ 5,534	\$ 110,885			\$ 105,882	\$ 909,995
Total Liabilities & Fund Balances	\$ 1,707,875	\$ 169,645	\$ 5,534	\$ 110,885			\$ 105,882	\$ 2,122,182

Cash on hand, January 1, 2018		\$ 1,076,632
Cash receipts:		
Town Clerk		\$ 345,191
Tax Collector		\$ 4,076,436
Selectmen		\$ 178,267
Transfers		\$ 19,417
Interest Income		\$ 236
Total cash available		\$ 5,696,179
Selectmen's orders paid		\$ 4,257,263
Total monies paid out		\$ 4,257,263
Cash on hand, December 31, 2019		\$ 1,438,916

Respectfully submitted,
Dee Mitchell
Treasurer

TREASURER'S REPORT

For the second year in a row, Mason has completely operated within its budget, with no monies borrowed, resulting in no interest being paid. Once again, this indicates a conscious effort on the part of our elected and appointed officials to keep the Town solvent and accountable.

My sincerest gratitude and thanks to Brenda Wiley, Kathy Wile and the Selectmen for their diligence and hard work on behalf of our town.

Respectfully submitted,
Dee Mitchell, Treasurer

TOWN OF MASON BONDS

Backhoe - Principal Muni Bond

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
1-Apr-16	\$ 76,500	\$ 15,300	3.00%	\$ 2,295	\$ 17,595	\$ 17,595
1-Apr-17	61,200	15,300	3.00%	\$ 1,836	\$ 17,136	17,136
1-Apr-18	45,900	15,300	3.00%	\$ 1,377	\$ 16,677	16,677
1-Apr-19	30,600	15,300	3.00%	\$ 918	\$ 16,218	16,218
1-Apr-20	15,300	15,300	3.00%	\$ 459	\$ 15,759	15,759
Totals		\$ 76,500		\$ 6,885	\$ 83,385	\$ 83,385

Highway Building Bond

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
31-May-18	\$ 363,000	\$ 36,300	2.97%	\$ 10,781.10	\$ 47,081.10	\$ 47,081.10
31-May-19	326,700	36,300	2.97%	9,702.99	46,002.99	46,002.99
31-May-20	290,400	36,300	2.97%	8,624.88	44,924.88	44,924.88
31-May-21	254,100	36,300	2.97%	7,546.77	43,846.77	43,846.77
31-May-22	217,800	36,300	2.97%	6,468.66	42,768.66	42,768.66
31-May-23	181,500	36,300	2.97%	5,390.55	41,690.55	41,690.55
31-May-24	145,200	36,300	2.97%	4,312.44	40,612.44	40,612.44
31-May-25	108,900	36,300	2.97%	3,234.33	39,534.33	39,534.33
31-May-26	72,600	36,300	2.97%	2,156.22	38,456.22	38,456.22
31-May-27	36,300	36,300	2.97%	1,078.11	37,378.11	37,378.11
Totals		\$ 363,000		\$ 59,296	\$ 422,296	\$ 422,296

SUMMARY OF VALUATION

Improved and Unimproved Land	\$56,855,488.00
Assessed Value of Current Use & Conservation Restriction	\$ 544,588.00
Buildings (Mobile Homes Included)	\$96,920,400.00
Public Utilities (PSNH)	<u>\$2,547,400.00</u>
Valuations Before Exemptions	\$156,897,876.00

EXEMPTIONS

Elderly Exemptions	\$424,600.00
Solar Exemptions	<u>\$22,000.00</u>
	\$446,600.00
NET VALUE FOR TAX RATE	\$156,451,276.00
NET VALUE FOR STATE EDUCATION TAX RATE	
(LESS UTILITIES)	\$153,903,876.00

WAR SERVICE TAX CREDIT

	<u>Limit</u>	<u>#</u>	<u>Credits</u>
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed in action -	\$2000	3	\$6,000.00
All other qualified Persons	\$500	60	\$30,000.00

2019 TAX RATE

Municipal	\$8.75
County	\$1.24
Local Education	\$13.94
State Education	<u>\$2.31</u>
Total Rate	\$26.24

**TRUST AND CAPITAL RESERVE FUND REPORT
TOWN of MASON New Hampshire
December 31, 2019**

Year Est.		PRINCIPAL			INTEREST				TOTAL
		Beginning Balance	Funds Created (Expended)	Ending Balance	Beginning Balance	Interest Earned	Disbursals	Ending Balance	Fund Balance
	TRUST FUNDS								
1856	Boynton School	\$ 11,063.07	\$ -	\$ 11,063.07	\$ 12,381.14	\$ 400.03	\$ -	\$ 12,781.17	\$ 23,844.24
1884	Stearns School	\$ 10,469.36	\$ -	\$ 10,469.36	\$ 16,028.65	\$ 452.13	\$ -	\$ 16,480.78	\$ 26,950.14
*	Cemetery Perpetual Care	\$ 31,662.00	\$ -	\$ 31,662.00	\$ 903.53	\$ 555.65	\$ -	\$ 1,459.18	\$ 33,121.18
1977	Cemetery Land Improvement	\$ 6,976.54	\$ -	\$ 6,976.54	\$ 3,688.90	\$ 181.98	\$ -	\$ 3,870.88	\$ 10,847.42
1987	Ellen Augusta Worcester Wilson	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 29,705.55	\$ 933.42	\$ -	\$ 30,638.97	\$ 55,638.97
1976	Whittaker-Locke Library	\$ 10,808.07	\$ -	\$ 10,808.07	\$ 1,135.91	\$ 203.80	\$ -	\$ 1,339.71	\$ 12,147.78
1992	Ephraim & Martha Lucindy Hildreth	\$ 9,966.62	\$ -	\$ 9,966.62	\$ 8,873.53	\$ 321.47	\$ -	\$ 9,195.00	\$ 19,161.62
2001	Steinberg/Budrewicz Recreation	\$ 223.00	\$ -	\$ 223.00	\$ 132.05	\$ 6.06	\$ -	\$ 138.11	\$ 361.11
2005	Recreation	\$ 200.00	\$ -	\$ 200.00	\$ 10.08	\$ 3.58	\$ -	\$ 13.66	\$ 213.66
2017	Police Equitable Sharing Exp Trust	\$ 10,025.47	\$ (8,739.20)	\$ 1,286.27	\$ 130.60	\$ 122.78	\$ -	\$ 253.38	\$ 1,539.65
2017	Police Supplemental Exp Trust	\$ 11,788.20	\$ (2,520.00)	\$ 9,268.20	\$ 153.56	\$ 164.86	\$ -	\$ 318.42	\$ 9,586.62
2017	Railroad Trail Expendable Trust	\$ 31,445.00	\$ (31,445.00)	\$ -	\$ 485.79	\$ 539.66	\$ 1,025.45	\$ -	\$ -
	TOTAL - TRUST FUNDS	\$ 159,627.33	\$ (42,704.20)	\$ 116,923.13	\$ 73,629.29	\$ 3,885.42	\$ 1,025.45	\$ 76,489.26	\$ 193,412.39
	CAPITAL RESERVE FUNDS								
1972	Highway Equipment Fund	\$ -	\$ 3,276.01	\$ 3,276.01	\$ 197.87	\$ 54.08	\$ -	\$ 251.95	\$ 3,527.96
1972	Fire Equipment Capital Fund	\$ -	\$ -	\$ -	\$ 3,322.07	\$ 56.68	\$ -	\$ 3,378.75	\$ 3,378.75
2012	Fire Station Capital Reserve Fund	\$ 39,852.50	\$ (27,055.12)	\$ 12,797.38	\$ 934.25	\$ 417.33	\$ -	\$ 1,351.58	\$ 14,148.96
2018	Fire Department Vehicle	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 5.48	\$ 435.92	\$ -	\$ 441.40	\$ 50,441.40
1990	Library Building	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 22,362.93	\$ 1,098.20	\$ -	\$ 23,461.13	\$ 65,461.13
2011	Police Cruiser Capital Reserve Fund	\$ 14,000.00	\$ 14,000.00	\$ 28,000.00	\$ 501.43	\$ 252.63	\$ -	\$ 754.06	\$ 28,754.06
2012	Highway Building Fund	\$ -	\$ -	\$ -	\$ 14.42	\$ 0.25	\$ -	\$ 14.67	\$ 14.67
2002	Highway Construction Fund	\$ 1,569.00	\$ -	\$ 1,569.00	\$ 2,283.03	\$ 65.73	\$ -	\$ 2,348.76	\$ 3,917.76
	SCHOOL FUND ACCOUNTS								
2010	Educating Educational Disabled Children	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 891.90	\$ 1,209.60	\$ -	\$ 2,101.50	\$ 72,101.50
2010	Unanticipated Tuition Cost	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 1,110.82	\$ 701.46	\$ -	\$ 1,812.28	\$ 41,812.28
2010	School Building & Ground Maintenance	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 217.60	\$ 259.65	\$ -	\$ 477.25	\$ 15,477.25
	TOTAL - CAPITAL RESERVE FUNDS	\$ 247,421.50	\$ 15,220.89	\$ 262,642.39	\$ 31,841.80	\$ 4,551.53	\$ -	\$ 36,393.33	\$ 299,035.72
	TOTAL - ALL FUNDS	\$ 407,048.83	\$ (27,483.31)	\$ 379,565.52	\$ 105,471.09	\$ 8,436.95	\$ 1,025.45	\$ 112,882.59	\$ 492,448.11

This is to certify that the information contained in this report is complete and correct, to the best of our knowledge and belief:

TRUSTEES OF TRUST FUNDS:

Constance Lacasse
Pamela McGinnity
Patricia Young

* Established prior to 1970

2019 TOWN CLERK AND TAX COLLECTOR REPORT

As always, it is a pleasure to serve the residents of Mason with their municipal needs. We licensed 422 dogs and registered 2,799 vehicles and 36 boats.

This year saw only one election for the town. You can view the minutes for the election and for town meeting elsewhere in this town report.

Reminders go out to all dog owners in the spring, and as long as we have your up-to-date rabies information in our system, you can license your dog(s) by mail. If you get a new dog, bring your proof of rabies to register. If you no longer have your dog, please let the office know so we don't send renewal notices to you. Dogs are required by law to be licensed by April 30 (RSA 466:1). Please call the office at 878-3768 if you have any questions. Due to such small attendance at our previous rabies clinics, Mason will no longer be hosting rabies clinics in April.

Thank you all for your patience and support in 2019. If you have suggestions or ideas on what you would like to see in our office, please let me know. Make sure you go www.masonnh.us for updated information on closings, calendar events, etc. If you'd like to be on the town clerk email list and receive notifications of closings, tax info, etc., please let me know (this is a private list and we send emails out BCC).

Don't forget to check out the tax kiosk where you can view, print, calculate outstanding interest, see your assessment and when your taxes have been paid by going to www.nhtaxkiosk.com

Deb Morrison

Mason Town Clerk/Tax Collector



New Hampshire
 Department of
 Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$172,963.16		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$2,186.18)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies		
			2018		
Property Taxes	3110	\$4,051,857.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$55,862.60			
Yield Taxes	3185	\$16,962.48			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$4,728.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,604.93	\$11,903.00		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$4,129,828.83	\$184,866.16	\$0.00	\$0.00



New Hampshire
 Department of
 Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$3,853,573.57	\$109,883.85		
Resident Taxes				
Land Use Change Taxes	\$55,862.60			
Yield Taxes	\$15,885.87			
Interest (Include Lien Conversion)	\$2,604.93	\$11,206.00		
Penalties		\$697.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$63,079.31		
<input style="width: 100%;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$32.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$1,076.61			
Excavation Tax				
Other Taxes				
<input style="width: 100%;" type="text"/>				
Current Levy Deeded	\$940.00			



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$202,268.07			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$2,414.82)			
Other Tax or Charges Credit Balance				
Total Credits	\$4,129,828.83	\$184,866.16	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$199,853.25
Total Unredeemed Liens (Account #1110 - All Years)	\$74,558.63



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year			\$65,640.85	\$38,529.57
Liens Executed During Fiscal Year		\$69,313.48		
Interest & Costs Collected (After Lien Execution)		\$683.79	\$8,865.29	\$6,525.05
Total Debits	\$0.00	\$69,997.27	\$74,506.14	\$45,054.62

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$17,922.03	\$41,384.55	\$33,260.73
Interest & Costs Collected (After Lien Execution) #3190		\$683.79	\$8,865.29	\$6,525.05
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$2,120.01	\$2,119.88	\$2,118.07
Unredeemed Liens Balance - End of Year #1110		\$49,271.44	\$22,136.42	\$3,150.77
Total Credits	\$0.00	\$69,997.27	\$74,506.14	\$45,054.62

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$199,853.25
Total Unredeemed Liens (Account #1110 - All Years)	\$74,558.63

ASSESSING DEPARTMENT REPORT 2019

The Town of Mason assessing office had a busy year in 2019. There were roughly 110 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2018. These properties were adjusted accordingly. There were 2 abatement requests filed and processed for the tax year 2018.

Data Verification of all properties will continue this year. We expect to visit another 250 properties. Our goal is to verify the physical data to ensure the assessments are accurate. If no-one is at home, we will take the opportunity to verify the exterior measurements of all primary improvements (buildings etc.).

If an adult is home at the time of the visit, the representative from the Assessor's Office will ask to verify the interior information via tour provided by the adult. At no time will a representative enter a property where a minor is the only person home. In the event a property is posted "No Trespassing", the representative will knock on the door to seek permission to verify the physical data. In the event no-one is home, there will be no attempt to verify the exterior data. The Assessing Official will make another attempt at a later date. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the Assessor will estimate the features of the property to the best of his ability.

It is of the utmost importance to have accurate data to ensure all property owners in Mason are assessed equitably.

The last town-wide revaluation was in 2016. The assessments in Mason are somewhat below "Market Value" in 2019 due to the increase in property values since 2016. There were 18 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2019 assessment ratio. The estimated weighted mean assessment to sale ratio is 74.7% +/- . The median assessment to sale ratio is 80.4%. The next scheduled town wide revaluation will be conducted in 2021.

I would like to thank you for your continued cooperation.

Sincerely,
Todd Haywood, CNHA
Mason Assessing Agent

HIGHWAY DEPARTMENT REPORT

January 2019 found us still moving into our new garage and getting things organized. A venting and humidity control system has since been installed in the garage to keep the moisture level down, and help protect our insulation.

We had 9 plowable storms between Jan 9th and March 16th, and 2 extra mini-mud seasons. Add in some rain, and it makes it hard to keep these gravel roads smooth. When the conditions are right, we can add stone or gravel to patch things up. We were out spreading gravel with the grader on March 14th with a washout on Mitchell Hill Rd the day before town meeting due to rapid snow melt.

The roadside mower was out on April 12th starting the work on Greenville Rd. The next month or so we kept busy grading gravel roads, cleaning culverts, patching paved roads and trying to keep up with the beavers.

On May 20th we reclaimed Abbott Hill Rd, part of Mitchell Hill Rd and .6 miles on Greenville Rd the following day. Abbott and Mitchell were paved on the 24th. Through the summer months, work continued on Greenville Rd. Ledge was broken up, compacted gravel was hauled from our pit and compacted adding up to 14 inches. We also added about 500 feet of underdrain to a particularly wet spot. This all will be paved in 2020, along with reclaiming and paving on part of Wilton Rd.

Due to supply problems, we had trouble getting calcium chloride delivered on schedule. We are trying a new system this coming year, where we will have the liquid on hand and a tank and spray equipment to apply it ourselves.

We hired Right Angle Engineering to work with NH DES to find an acceptable and affordable plan to replace the culvert on Russell Rd that is prone to beaver plugging and road flooding. The new culvert will be installed this summer, and that section of road raised about 6 inches, with paving to follow in 2021. Right Angle will also be involved in engineering, permitting and grant writing for the work need for flood control in the Abbott Hill/Starch Mill Rds. intersection area.

Smaller projects included building a retaining wall for the sand pile at the highway barn, getting more gravel crushed, and replaced a truck which will be used for plowing and sanding. We hope to continue replacing equipment.

The first snow of this current winter brought in about 30 inches over a span of 3 days, followed by 4 more plowable snow events with some freezing rain and heavy rain storms that washed out parts of several roads. Mud season number 1 in the books!

My thanks to the usual people who help make the department run through the year. Everyone at the town office, my crew and their families, the suppliers of muffins and stews, the people who share their knowledge to help us fix things, and the many of you who drop us an encouraging word. We are all part of the team to make our town a better place.

Respectfully submitted,
Dave Morrison, Road Agent

2019 MASON POLICE REPORT

Earlier in 2019 Officer Aaron Thompson who was full time and had been with our department for many years retired, leaving a vacancy in the department that has just been filled. Our new officer will be attending the NH Police Academy in May. The department currently has 3 full time officers and 6 part time officers.

Once again we had a reduction in burglaries from years past, having had only 2 in 2019. One statistic that was troubling however was a drug-related overdose death in town this year, which was the first drug overdose death that we have investigated since I arrived in 2012.

Looking forward to 2020 we will continue to have a strong presence in the community as well as a concentrated focus on training to include de-escalation training with the goal to train both Mason and other area officers with techniques designed to reduce officer involved shootings.

Calls for Service

911 Hangup Calls - 2
Alarms – 32
Animal Complaints – 30
Arrests – 15
Assist Citizen – 3
Assist Other Agency – 34
Burglary – 2

Gunshots - 6
Harassment - 2
Juvenile Issues -3
Med Calls – 3
MV Complaints – 15
MV Complaints - 15
MV Stops - 138

Check Conditions – 26	OHRV Complaints -4
Civil Standby – 23	Police Information - 10
Criminal Mischief – 2	Serve Restraining Order – 1
Criminal Threatening – 2	Suspicious MV – 17
Criminal Trespass – 3 occurrences	Suspicious Person/Activity – 16
(Multiple people/occurrence at Quarry)	Serve Paperwork – 8
DMV's – 32	Serve Paperwork – 8
Domestics – 9	Suicidal Subjects – 4
Fingerprinting – 8	Thefts – 2
Fraud – 5	VIN Verifications – 17
Give Advice – 12	Welfare Checks – 4

Respectfully submitted,
Kevin Maxwell
Mason Police Chief

2018 MASON FIRE REPORT

We would like to start this year's report off with an important safety request. In our effort to provide timely emergency services, we need the residents of Mason to help, please make sure that you have visible and reflective house numbers. House numbers on your mailbox help emergency responders get to the correct home in an emergency.

This year has seen a rise in the total number of calls, 80 in 2019, with 25% of those calls being motor vehicle accidents. As times change so do the nature of the emergencies we respond to and they have required a more diversified response. We would like to thank all our partners in the mutual aid system for the additional equipment and manpower that we have utilized in the past.

We began exploring how to replace one of our pumper trucks at the smallest cost to the taxpayer by using a federal excess equipment grant. The department also received a 50/50 grant for new forest fire hose. We were able to purchase 3 new defibrillators and 2 thermal imaging cameras; the older defibrillators will be repurposed to other town departments.

The department provided a wonderful meal and served it to the townspeople at a Community Supper this past summer and provided lighting at Trunk-or-Treat.

We held a Thanksgiving dinner and Christmas breakfast to show our appreciation to the members of the department. Thank you to all the members, including their families, I am aware of the commitment they are making for the town and the sacrifices that come with that commitment.

We are always looking to add to our numbers. We will pay for any training needed, appropriate equipment, and provide the support needed to become a member of the Mason Fire-EMS Department.

Respectfully Submitted,
Fred Greenwood
Mason Fire-EMS Department, Chief

MASON FIRE-EMS FIRST RESPONDERS

Call volume increased from the previous year as the Mason First Responders were dispatched to 87 calls in 2019. Motor vehicle crashes represented close to 25% of our calls. Chest pain, cardiac symptoms, and falls were among the other high frequency dispatch reasons as usual.

Our roster of five Emergency Medical Technicians and three Emergency Medical Responders remains highly committed to serving you, but we need more members, especially during the daytime. The majority of us work outside of town and while our day time coverage is excellent, it is limited. If you are interested in serving your community as a volunteer First Responder, please contact me at ems@masonnh.us. No experience is necessary and we will provide the required equipment and training.

Several examples of our trainings from the past year include: Patient Moving and Packaging, Wilderness Rescue and Patient Carryout from the quarry, Critical Incident Stress Management Awareness, Firefighter Down CPR, and Stroke Protocol Review. Many of these were done in combination with our Firefighters and the Brookline Ambulance Service. We choose topics to practice real situations that we frequently face.

Please help us find you by prominently displaying your house number at or near your driveway so it is visible from both directions and in all weather

conditions. This allows our First Responders and the ambulance crew to avoid unnecessary delays in locating your residence.

Thank you to the Brookline Ambulance Service for providing great continuing care and transport to our patients. Thanks to the Hollis Communications Center for providing superb dispatch service to us. We enjoy working with the highly dedicated members of these organizations. Thank you to the Mason residents, Fire, Police, and Highway Departments for your assistance last year.

Finally, we appreciate the support of our members and their families for their understanding of what we do and the sacrifices we make to do it.

Respectfully submitted,
EMS Captain Jeff Partridge

Hollis Communications Center **2019 Annual Report**

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

It is a pleasure providing excellent service to the emergency personnel and citizens of Mason. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 6 full-time and 5 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also

pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

The Communications Staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and DPW units as well as speak with citizen that walk into the Hollis Police Department with complaints or requests for service.

Full Time Personnel

Experience

Manager John DuVarney	45 years
Supervisor Robert Dichard	35 years
Communications Specialist Matthew Judge	34 years
Communications Specialist Anna Chaput	32 years
Communications Specialist Rick Nicosia	6 years
Communications Specialist Kassidy Walker	5 years

Part Time Personnel

Communications Specialist Richard Todd	40 years
Communications Specialist Norma Traffie	21 years
Communications Specialist Robert Gavin	13 years
Communications Specialist Chip Brisk	3 years
Communications Specialist Matthew Pervere	31 years

When combined, the Communications Center Staff has 255 years of experience in public safety.

In 2019, the Communications Center answered a total of 44,740 calls for service.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 9-1-1 calls for police, fire, EMS and DPW for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service.

In 2019 we hired Matthew Pervere as a part-time employee. He has 31 years of experience in Communications, mostly with his current full-time employer, NH State Police. Matt also worked for the Milford Fire Department and retired as a Lieutenant. He has also worked for the Milford Area Communications Center and Amherst Communications. Matt brings a tremendous amount of dispatch experience and will be a great addition to our dispatch team.

Chip Brisk left full-time employment with the Town of Hollis on April 22nd and went full-time with Nashua Fire Rescue. Chip continues with us as a part-time employee.

Jayne Belanger left employment with the Town of Hollis and went to the private sector on August 9, after providing us with 19 years of dedicated service.

This year two of our employees, Anna Chaput and Cassidy Walker, were given the position of Training Officer in our department. They will be responsible for training of new hires and continuing education of current employees. I am sure they will both do very well with their additional duties as they are very dedicated employees.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Mutual Aid, Mayday, Submerged Vehicles, Enhanced Location, Callers with Disabilities, De-Escalating Incidents, Lessons From the Front, Difficult Callers, Child Callers, Hazardous Materials, Social Media, Officer Involved Shootings, Liability, Aircraft / Railroad Incidents and This Wonderful Job We Do. This training program provided to us by The Public Safety Group has been very beneficial to all dispatchers.

In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Public Safety Telecommunications Basic Course, Domestic Violence, State Police On Line Telecommunications System, APCO Atlantic Conference and the annual NH Emergency Dispatchers Association Training Conference.

The Town of Hollis has a Senior Citizen Response Program, which has proved to be very successful. This program is also available for people living in Mason. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call their residence. If there is no answer, a police officer along with an ambulance will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the

medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact John DuVarney, Manager Hollis Communications Center at 465-2303.

This year the communications center received Rapid SOS with is a reverse 911 for cell phones. This program will map the individual in the event that they have a medical emergency, they are lost or any other situation that they are experiencing. We have had 2 situations just this past year that we used this program with great success. The first one was in Brookline where a hiker had lost her sense of direction. We were able to see this person on a map provided by this program and we were able to walk her down to a road where she met up with police. The second situation was in Hollis where a subject had fallen and hit their head about ½ mile into the town forest. The subject stated that they were ok to walk so we were able to walk them out of the woods to Patch Rd. This program has proven to be very beneficial to us as a resource.

This year we were able to move all of our telephone lines from copper to fiber. This not only eliminated noise on our telephone lines but it also saved us money going to managed IP.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Mason for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

**Communications Advisory Board:
Police Chief Joseph Hoebeke
Fire Chief Richard Towne
Director of Public Works Todd Croteau**

HOME, HEALTHCARE, HOSPICE and COMMUNITY SERVICES

In 2019, Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Mason. Services included 19 nursing visits, 72 physical therapy visits, 25 occupational therapy visits, 9 medical social work visit, and 14 Foot Clinic Visits. The cost of service provided with all sources of funding is \$21,680.00.

The following services are available to Mason residents to assist residents to recover at home or to continue to live independently at home:

- Visiting Nurse
- Physical Therapy
- Occupation Therapy
- Home Health Aide
- Hospice care for patients and bereavement support for family members – in the home, in nursing home and assisted living facilities.

Home Healthcare, Hospice & Community Services also offers health promotion services:

- Healthy Starts prenatal and child health services for income eligible families
- Foot Care clinics

Home Healthcare, Hospice & Community Services welcomes inquiries at 532-8353 or at www.HCSservices.org. Our outreach program is available to talk with seniors and families about home care options at no charge.

For 2020, Home Healthcare, Hospice & Community Services is requesting an appropriation of \$1,500.00 to continue to provide home care services in Mason.

Thank you for your support of home care services.

COMMUNITY VOLUNTEER TRANSPORTATION **COMPANY** **Mason 2019 Service Statistics**

Overall, CVTC registered 3,336 rides and drove 97,587 miles for 309 individual riders from 29 out of 34 towns in the Monadnock Region. 85 volunteer drivers donated 5,129 hours for a value of \$76,935. In 2019, we received funding from 20 towns.

We received 5 ride requests from 2 Mason residents. 2 of the 5 rides did not take place because no driver selected the ride. Volunteer drivers logged in 124 miles and donated 6 hours of service for a value of \$90. 1 volunteer driver lives in Mason; drivers from other towns help cover Mason rides. 0 residents took wheel chair vans, covered by CVTC.

Town funding represents \$14,500 (6%) of this year’s operating budget of \$230,687. 43% of the budget is federal dollars. The remaining 57% is raised from individuals, businesses, foundations and municipalities.

Ellen Avery
Executive Director

PLANNING BOARD REPORT

Hearing Number	Applicant	Type	Decision
19-01	Howard R Turner, Sally Turner, Hope Crooks	Revocation of Subdivision. Map F Lots 38, 38-1, 38-2	Approved
19-02	Martin Ruggiero	Site Plan Amendment Map J Lot 69-1 Hours of Operation	Approved
19-03	David Farwell	Lot line adjustment Map H Lots 39 and 40	Approved
19-04	Curtis John Spacht Revocable Trust and James A Canfield Trust	Common Lot Line Adjustment, Map A Lots 16 and 18	Approved
19 – 05	Darrell Scott	Site Plan Map D Lot 24, Outdoor Climbing Wall	Approved

The planning board voted to amend the following regulations: subdivision regulations, site plan regulations, excavation regulations, escrow account procedure, lot line merger procedure, and fee schedule. These changes resulted in substantial progress in creating a fair, user friendly, and efficient planning board.

The planning board has made significant progress crafting updates to the Town of Mason Master Plan. Work on this visionary document will continue with additional inputs from other departments, commissions, and the citizens of this town.

Respectfully submitted,
Scott MacGarvey, Chair

NASHUA REGIONAL PLANNING COMMISSION 2019 **ANNUAL REPORT**

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use, and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some of which are highlighted below.

- **Transportation Planning:** Vehicle, bicycle, and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- **Land Use Planning:** Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks, and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.
- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources, and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.
- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees;

MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget is comprised of 60% federal transportation funding sub-allocated by the State of NH, 10% local dues, 15%, Household hazardous waste program support, 5% local contracts, 1% State of NH grants, 9% Federal grants, and 1% from special services and miscellaneous revenue.

Highlights of 2019 regional initiatives of benefit to all communities include:

- **Transportation Planning Administration:** NRPC updated the Transportation Improvement Program (TIP), which provides a schedule of project implementation for federally funded and other regionally significant projects for the 2019-2022 period. The Metropolitan Transportation Plan (MTP), NRPC's long-range transportation plan, was adopted in December 2018 and finalized in early 2019 with all comments incorporated. NRPC has continued to update the MTP project list as TIP Amendments are adopted. Data collection and analysis are in the works for future MTP updates, including performance measures, traffic model forecasts and congestion analyses.
- **Regional Housing Needs Assessment:** Completed in December 2019, the Regional Housing Needs Assessment aims to analyze and understand the characteristics and trends related to households, housing stock and market conditions within the region. Additionally, the assessment seeks to identify various barriers and opportunities, project future housing needs, and provide the tools and resources for municipalities to make more informed housing decisions.
- **NRPC Public Involvement Plan:** Adopted in June 2019, the updated Public Involvement Plan enhances NRPC's procedures and strategies for integrating public participation throughout the transportation planning process. The plan will ensure transportation-related decisions are made in consideration of and of benefit to public needs and preferences.
- **Regional Census Partnership:** Through active participation in various Census Bureau programs including the Participant Small Area Program (PSAP), the Local Update of Census Addresses (LUCA) program, the

Census Boundary Annexation Survey (BAS), and Census New Construction, NRPC's GIS team has provided feedback on small area geography delineations and has submitted over 2500 address database additions or corrections to Census. These efforts and others, including support of the City of Nashua's Complete Count Committee and our own outreach, will help ensure the most accurate and complete Census for the communities in our region.

- **Toxic Free: Easy as 1-2-3:** This EPA-funded initiative seeks to provide education to parents and caregivers about the risk that household hazardous products pose to children and ways to reduce the chances of exposures and poisonings. In 2019, we convened an advisory committee, drafted and finalized an outreach survey, and began distributing that survey.
- **Brownfields Assessment Program:** NRPC received a \$300,000 EPA grant in October 2019 to implement a new Brownfields Assessment program. The program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses consistent with community goals.
- **Regionwide Bicycle Level of Stress:** In partnership with NHDOT, NRPC finalized a GIS layer measuring bicycle-friendliness of every road segment in the region. The data will be used for local and regional Complete Streets planning and to analyze the potential effectiveness of future project applications in the Ten-Year Planning process.
- **CommuteSmart:** The mission of the CommuteSmart Nashua is to improve transportation mobility options of all residents and employees in the region. In 2019, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.

HIGHLIGHTED MASON MEMBERSHIP BENEFITS

ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation

- **Mason School District savings since 2012: \$28,082** (compared to the default utility rate).
- **Town of Mason savings since 2016: \$5,927** (compared to the default utility rate)

NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2018, the Town of Mason and the Mason School District signed 36-month contracts with a competitive supplier as part of the aggregation. *NRPC Staff Time: 10 hours*

TRAFFIC COUNTING www.nashuarpc.org/transview

NRPC collected a traffic count at one location in Mason in cooperation with the NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also conducted 6 counts at the request of town officials in support of the Master Plan update. All counts are available to the Town for local planning initiatives. NRPC continues to maintain the traffic count database that includes Mason traffic count information. *NRPC Staff Time: 14 hours*

ONLINE GIS <https://nrpcnh.mapgeo.io>

MapGeo, NRPC’s award-winning Live Maps App, is a public-facing resource for GIS property information in the region. *Licensing fee \$6,000/year; NRPC Staff Time: 40 hours*

DEVELOPMENT REVIEW AND PLANNING SERVICES

The Town of Mason utilizes NRPC’s contract planning services to directly assist the Planning Board. Services include assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, attend hearings and work sessions as needed to assist and answer questions and draft amendments and warrants for Town Meeting. In 2019 NRPC also worked with the Planning Board to update Subdivision Regulations, Site Plan Review Regulations, Excavation Regulations, and the Transportation Chapter of the Master Plan. *NRPC Staff Time: 70 hours*

PAYMENTS TO NRPC:	Membership Dues: \$1,088	Other Contractual Amounts: \$7,411
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REPRESENTATIVES FROM MASON TO NRPC: NPRC extends its heartfelt thanks to the citizens and staff of Mason who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Mason. Special thanks to:

- **Commissioners:** Charles Moser and former member Louise Lavoie
- **Transportation Technical Advisory Committee:** Dave Morrison

Respectfully Submitted – Jay Minkarah, Executive Director

MODERATOR’S ANNUAL REPORT

The year prior to the Presidential Election is usually a quiet one for your Election Team. We held the School District Deliberative Meeting, Town and School Elections and Town Meeting.

The 2020 election year began on February 1st with the School Deliberative session. The Presidential Primary is held February 11th. Town and school elections are held March 10th, followed by Town Meeting March 14th. The State primary Election is September 8th, and at last, the General Election will be held November 3rd. Mark your calendar for these important dates!

My thanks to our many volunteer counters and election personnel for their time and efforts. We encourage you to volunteer as a ballot counter by contacting the Town Clerk’s office for details.

Thank you one and all for participating and volunteering in the Election process.

Catherine Schwenk CP
Moderator

FORESTRY COMMITTEE REPORT

The Town of Mason received its very first Town Forest, gifted to the town by Walter D Valentine, and with the help of the Conservation Commission the deed and appraisal work have been completed.

Bill Downs, Town Forester, has looked at two town properties and has advised the committee there is marketable timber on both. The committee is watching the market for prices on timber at this time. We are also working with the Conservation Commission on upgrades and maintenance of trails.

Respectfully Submitted,
Harry Spear, Committee Chair

CONSERVATION COMMISSION REPORT

Early in the year, Peter Stauble, executor of the Al Stauble estate, contacted the Commission with the opportunity to purchase parcel B-4-2, a 274-acre property on Abbott Hill Rd. Thus began a project to acquire the parcel in the name of the Town for permanent protection as a public recreation and conservation area. Eventually we partnered with Piscataquog Land Conservancy (PLC), a New Boston land trust, to take advantage of their experience with such projects. The Commission completed the required appraisal of the property, as well as an environmental site assessment (to check for hazardous substances), and was in the process of seeking funding for the project from several state and private funding sources, when a roadblock arose forcing us to abandon the project. Fortunately, PLC was in a position to take over and has since shepherded the project along as originally planned. Although additional funding is still needed, PLC has received commitments for the bulk of the cost from all funding agencies to which they've applied. If the remaining funding is forthcoming, PLC expects to finish the project in the summer of 2020. Upon completion, the parcel will be owned by PLC but will be open to the public for passive outdoor recreation.

We completed the Conservation Plan begun last year. The plan has been reviewed and approved by the Planning Board and the Selectmen. A version of the plan is being prepared to include as a chapter in the updated Master Plan being developed by the Planning Board.

An unfortunate accident at the Mason Quarry this summer resulted in damage to Mason Rail Trail gates as emergency vehicles rushed to the scene. Two gates needed replacement. Also, after reviewing the incident Fire Chief Fred Greenwood requested that we enlarge the bridge on the quarry access road off Scripps Lane. We will be replacing the current wooden bridge with a precast concrete bridge/culvert that will better accommodate emergency vehicles while

simultaneously allowing better stream flow underneath to avoid washouts in heavy rain.

This fall, we held a dedication ceremony for Nose Meadow, a significant wetland off Merriam Hill Road just west of town center, and headwaters of Mason Brook. Our guest of honor was Cathy Schwenk, who with her late husband George, made possible the protection of this important resource with a generous land gift last year. As part of the ceremony, we installed the first of what will be a series of new signs identifying town conservation properties. Stop (or drive) by for a look.

Last year, Walter Valentine began the process of gifting two important properties to the Town for conservation. This year, the gifts were completed. One of the parcels is the 38-acre property surrounding Wolf Rock which is now permanently conserved adding significantly to the adjacent Mason Quarry Conservation Land and protecting Wolf Rock itself, an important historic landmark. The other property was designated by last year's Town Meeting as Town Forest and will be managed by the Forestry Committee. The Commission greatly appreciates this generous gift.

With Selectmen approval, the Commission adopted policies for the use of Other Power-Driven Mobility Devices (OPDMD) on the Railroad Trail and Mason Quarry Conservation Land according to the Americans with Disabilities Act (ADA) guidelines. Both policies allow limited vehicle use by differently-abled persons on these properties. The policies are available on the town web site. Signs on the properties saying "No wheeled motorized vehicles" will be replaced with signs referring to these policies.

To ensure forest health and to raise funds for various projects, the Commission contracted with Bill Downs (Mason Town Forester) to perform a fifty-acre selective timber harvest on the western half of parcel B-17-1, part of the Spaulding Brook Conservation Land. Bill has performed an inventory of the timber and will proceed with the harvest when market and weather conditions are right.

We completed the long-planned restoration of the Mason Rail Trail made possible by a donation in 2017 by Ann Preston and the Preston Family Trust. In addition to gate repairs (see earlier item) and brush and tree pruning, the entire trail has been graded, ditched, and resurfaced as needed to keep it high and dry. Amos White (of Bentley Management Group, Inc), a local contractor,

performed the work and did an excellent job. Amos donated three days of labor (worth \$6,000) to the project, saving us significant cost.

In September, the N.H. Aviation Historical Society held a memorial event in town commemorating the 40th anniversary of infamous Mason resident Bronson Potter's solo flight under the Greenville railroad trestle. You might recall that Bronson in his will bequeathed over 500 acres of conservation land to the town. The event, sponsored in part by the Conservation Commission, featured a showing of never-before-seen home movies that recorded the flight.

Working with Randy Haight of Meridian Land Services, we developed a plan for a thirty-seven-acre easement on parcel H-5 on Brookline Road. The parcel was recently sold for private development. The easement will help protect Gould Mill Brook, a significant stream through the area.

We worked with the Grovesteens, owners of the Stewart easement on Jackson Road, to help them develop an agricultural development plan as required by the easement. The Grovesteens plan to create a new field for livestock grazing, and we want to ensure the field complies with the easement terms.

We reviewed and commented on an alteration-of-terrain permit application by the Burbee gravel operation in Milford. Although the operation is outside Mason, it abuts the important Fifield Tree Farm Conservation Easement in town, and thus is of interest to the Commission.

The semi-annual Drug Take Back Day continues to be a valuable community service provided by the Conservation Commission, police department, and the Drug Enforcement Agency.

Respectfully Submitted,
Mason Conservation Commission

CONSERVATION COMMISSION REPORT

For Year Ended December 31, 2019

CONSERVATION COMMISSION REPORT

INCOME

Fines & Restitution Income	\$	750
Insurance Settlement Proceeds	\$	1,610
Interest Income		817
Land Use Change Income		55,863
LCHIP Income		400
Rental Income		4,050
TOTAL INCOME	\$	63,490

EXPENSES

Abbott Hill Site Assessment	\$	2,000
Advertising Expense		92
Appraisal Expense		4,600
Grant Application Costs		49
Legal Fees		6,507
Manifold License Keys		290
NHACC Dues		250
Quarry Access		1,430
Railroad Trail Gate Repairs		535
Railroad Trail Maintenance		12,866
Sign Expense		158
Spauling Brook Headwater Project		73
SPNHF		2,000
TOTAL EXPENSES	\$	30,850

FUNDS ON HAND at 12/31/2019

Conservation General Fund	\$	35,574
Railroad Trail Maintenance Fund		1,316
Land Protection Fund		52,902
Stewardship Fund		11,204
Rental Fund-Old Ashby Road		9,888
TOTAL FUNDS ON HAND AT 12/31/2019	\$	110,884

BUILDINGS AND GROUNDS REPORT

We spent some time on the Mann House doing some spot painting, and also re-shingled the roof over the main/ramp entrance. The water heater was also replaced.

Some work was done on Sunny Valley School – the entrance was re-shingled and some brush removed from around the building. The Town was awarded a \$10,000 Moose Plate Grant to replace the roof – that work is scheduled for 2020.

The second floor of the Town Hall is now closed to the public. A civil engineer has been hired to develop a scope of work for solving the drainage problem underneath the Hall. We should get that report in Spring of 2020, at which time the Town Hall Restoration Committee can begin getting bids for the work.

Respectfully submitted,
Wallace A Brown

MASON ENERGY COMMISSION REPORT

The New Hampshire electorate appears to be at an inflection point with majorities of voters across the political spectrum expressing support for the goal of 100% clean energy for the state. As the costs of renewable energy go down and become competitive with those of fossil fuel sources, clean energy goals can be attainable and sustainable. Communities and institutions across the state are investing in large-scale solar arrays and mountain top wind turbines. Governor Sununu has agreed to fund a major study of offshore wind farms as potential sources of good jobs and clean energy for New Hampshire. The Mason Energy Commission (MEC) has completed its first full year of activity just as the interest in energy sources and usage is coming into full focus.

One of the services the MEC provides is to track the Town's energy usage. When energy upgrades are made and weatherization is done, the energy usage information can be used to see how much money the taxpayers of Mason saved. In 2019, the Town used 48,390 kwh of electricity, 5996.3 gallons of

propane heating fuel, 2644.3 gallons of #2 fuel oil, 2608.8 gallons of unleaded gasoline, and 6011.5 gallons of diesel fuel, for a total cost of about \$48.5K. These data may, when compared year over year, point to possible areas of energy and monetary savings.

The MEC hosted a community supper in conjunction with a weatherization workshop on 9/12/19. At that time, there had been 14 other weatherization workshops held in NH since June 2018, and little Mason's workshop boasted the second highest attendance. The MEC lined up local partners, printed and distributed flyers, organized Town advertising through Town email, Facebook, and the church newsletter, created handouts including bookmarks that were illustrated by the Mason elementary school students, created a survey, organized print media publicity through newspaper articles and a newspaper interview, advertised at the Bronson Potter event, advertised at community suppers, provided Town signage for the event, provided entertainment and childcare during the supper, and followed up with workshop attendees.

The MEC formed two subcommittees in 2019, the outreach subcommittee and the planning subcommittee. The outreach subcommittee planned and executed the weatherization workshop and community supper, and is working with the Mason elementary school to bring energy education to the students. The planning subcommittee is writing the first energy chapter for the updated Mason master plan. The planning subcommittee has suggested creating a parking area for commuters, a carpooling app, and locating electric vehicle charging stations in Mason. The planning subcommittee is creating a long-term vision for the Town's energy use centered around renewable energy sources.

The MEC presented the results of an Eversource-funded energy audit of the Mann House Offices and Library by Margaret Dillon of Sustainable Energy Education & Demonstration Services. Dillon's 24 page report, "MannHouse_EnergyAudit_2018-12-24.pdf" (15 MB), can be downloaded from the Town website in the Documents section of the Energy Commission page. Its Executive Summary section states: "The bottom line, highlighted in yellow, is that by investing about \$17K to insulate and seal the basement walls, air sealing and upgrading insulation levels at all three ceiling planes, general weather stripping and air sealing, and insulating the walls of the original structure, the Town can expect to save an average \$2K/year at \$2.56/gallon of oil." The study suggests an annual return on investment to the Town of 4-10%, depending upon Eversource rebates. The BOS decided not to go forward with weatherizing the Mann house and library because of concerns about moisture issues in the basement.

The MEC also presented the results of an Eversource-funded study of lighting in Town buildings and street lights by Carl Edin of Energy Management Consultants, Inc. The proposal suggests energy savings from an investment of \$12K that would be paid back within 2 years. An Eversource financing program allows that investment to be repaid through energy savings with unchanged monthly utility bills and without any impact on taxes. In other words, there would be no change in cost for lighting for about 2 years, then the Town would achieve a permanent cost reduction from the energy savings.

The MEC is eager to assist the Town Hall committee in planning energy conservation measures into the renovation of the Town Hall, to assist the Highway Department in selecting energy-efficient vehicles when the time comes, and to assist the Internet Committee in bringing high speed internet to the Town.

LIBRARY REPORT 2019

2019 was a year for new events at the Mason Public Library. In April, with the aid of a grant from the NH Humanities Council, we hosted Marina Forbes giving her presentation “Traditional Matryoshka nested dolls from Russia to New England”. In June we joined with the Mason Elementary School to present the “Turtle Lady” to children from the preschool story times and from the school.

In the spring we were selected by the NH Forestry Dept. to be one of the six libraries to celebrate Smokey Bear's 75th birthday with a visit from Smokey himself. We held our celebration on July 16th, and guests included our NH State Senator Melanie Levesque, State Rep Jack Flanagan, Town Moderator Catherine Schwenk, and members of the Select Board, Forestry Dept., Conservation Commission and Fire Department. Special guest of honor was Nancy Richards, our 95-year-old firefighter, who cut the birthday cake. This event was well attended, with over 120 people, including 75 children enjoying touch-a-truck, face-painting and cake. Our program director, Judy Forty, worked hard with many volunteers to make this a success.

In November we hosted a Holiday Craft Fair at the Mason Town Hall, for local artisans and craftspeople. This event was organized and promoted by a group of energetic volunteers; thank you! Generous hand-made items were donated for our successful raffle, and over 100 people participated.

Besides these new events, we held our usual programs like the Noon Book Club, an Author's Tea, the Summer Reading Program and Story times in the spring and fall. This year Miss Agatha's story times were enriched by many guest readers and performers, including the Fire chief, a local farmer with a baby lamb, and the Road Agent with a touch-a-truck activity.

We ended the year in December with our Holiday program of crafts, songs and stories for children, and revived the Memory Tree - a tradition from 20 years ago.

We continue to serve the Mason community with books and audios from our own collection, and to provide Inter-Library loans from the NH library system. We still act as the school library for the Elementary School, and enjoy seeing the classes as they come to choose their books every week. Library visits this year increased to 5,654.

The biggest event of the year, however, was Mason's 250th anniversary celebration on August 25th, 2018. The library participated with an exhibit of Mason library history, including books, signs and photographs, created by our talented employee Judy Forty. We had memorials of the town's authors: C.W. Anderson, Bronson Potter, and Elizabeth Orton Jones or "Twig", with books, photos, furniture, dolls and figurines. Three sixth-grade volunteers dressed as Little Red Riding Hood handed out bookmarks and invited people to visit the library. Our former director, Sue Wolpert, volunteered to come, greeting the many visitors from near and far, talking about the town's history and memories.

I would like to thank our employees, Judy, Agatha and Jonathan, and all the town employees who have supported us during the year, our many volunteers, and the library trustees, Elena Kolbenson, Lynn MacCann and Robin Smith, who do a wonderful job keeping us on track. Thank you all!

Denise Ginzler, Director

LIBRARY STATISTICS FOR THE TOWN REPORT --- 2019

RECEIPTS:	Town Budget	Library Checking
Town Appropriations	\$54,953.00	
Donations		\$0.00
NH Humanities Council Grant		\$200.00
Fundraising		\$631.00
Whittier-Locke Trust Fund Interest		\$0.00
Fines/lost book fees		\$99.59
Checking account interest		\$4.13
TOTAL Receipts	\$54,953.00	\$934.72
EXPENDITURES:		
Library Wages	\$40,139.69	
Library Payroll Taxes	\$3,070.74	
Library Workers' Comp.	\$134.00	
Library Continuing Education	\$85.00	\$55.00
Travel	\$222.72	
Telephone	\$787.89	
Software	\$495.00	\$0.00
Postage	\$23.85	
Supplies	\$612.82	\$374.47
Dues & Fees	\$315.00	\$15.99
Programming	\$437.50	\$692.93
Books	\$3,799.50	\$467.99
TOTAL Expenditures	\$50,123.71	\$1,606.38
Return to Town General Fund	-\$4,829.29	
Accounts - held by Library		
People's United Municipal Checking		12/31/19 \$8,166.98
Wellington Shields Investment		\$14,183.68
Pam Steinberg Memorial Fund CD		\$1,284.86
"Friends" Building CD		\$638.60
EO Jones Municipal Account		\$11,707.39
TOTAL		\$35,981.51

BUILDING INSPECTOR REPORT

There have been 55 permits issued during 2019. Listed below are the number and type of permits issued:

31 Building Permits, of which 5 are new homes.
8 Electrical Permits
16 Gas/Furnace permits

Application for building electrical and plumbing permits can be found on our town's website, www.masonnh.us. Please call the Selectmen's office at 878-2070 or email buildinginspector@masonnh.us with any question regarding building, electrical, and plumbing permits. If you are unsure of when a permit is required, please refer to the Mason Planning Ordinance, available through the website or the Selectmen's office.

Respectfully Submitted,
Jacob Olson, Mason Building Inspector

CEMETERY TRUSTEES REPORT

2019 was a quiet year. Cemeteries received routine maintenance. Reseeding of the cemetery grounds was also performed. In total there were six burials at Prospect Hill Cemetery for the year.

Residents of Mason interested in purchasing cemetery lots at Prospect Hill Cemetery may contact Sexton Wallace A. Brown at 320-9450.

Respectfully submitted,
Cemetery Trustees
Jeannine Phalon, Robert Larochelle, Ken Spacht

TOWN of MASON VITAL RECORDS
for Year Ending December 31, 2019

Resident Marriages

Date	Name	Residence
March 13	Joseph Harney Debra N Arena	Mason NH Mason NH
August 24	Matthew T Palmer Chelsea N Kasynak	Mason NH Mason NH
August 31	David L Duggan, Jr Melissa K Hoskins	Milford NH Mason NH
November 20	Lee M Lemoine Rochelle V Lebeau	Mason NH Mason NH

Births in the Town of Mason

Date	Name	Place of Birth	Parents
Jan. 25	Lyla Rose Terrill	Nashua, NH	Travis Terrill Larissa Terrill
Feb. 10	Madisyn Jane Ikenberry	Nashua, NH	Brad Ikenberry Amy Joyce
Feb. 27	Christopher Wade Maxwell	Peterborough, NH	Dakota Maxwell Meaghan Maxwell
Mar. 10	Willow Wildflower Hager	Mason, NH	Luke Hager Jennifer Hager
May 3	Asher Cleve Hubert	Nashua, NH	James Hubert Elizabeth Hubert
July 3	Haley Marie Bergeron	Nashua NH	Michael Bergeron Jessica Bergeron

July 19	Duke Ignatius Ballard	Nashua, NH	Daein Ballard Sarah Ballard
Aug. 1	Kallen Brady Jones	Nashua, NH	Kyle Jones Brittany Benjamin
Oct. 6	Eleanor Anne Franchi	Peterborough, NH	Gus Franchi Melissa Franchi

Resident Deaths for the Town of Mason

Date	Name	Place of Death
January 31	Derek Czmut	Mason, NH
April 3	Donna Jameson	Mason, NH
April 12	David Haddock	Manchester, NH
April 20	David Landry	Merrimack, NH
May 4	Edward Bardsley	
July 11	Charles T Courtemarche	Nashua, NH
August 23	Teresa Riley	Merrimack, NH

Burials in the Town of Mason

Date	Name	Cemetery Location
June 29	Sharon F Johnston	Prospect Hill Cemetery
June 29	Chester B Newton	Prospect Hill Cemetery
August 17	Lawrence M Johnson	Prospect Hill Cemetery
September 21	Hugh J Williams	Prospect Hill Cemetery
October 19	Dorothy E. Frank	Prospect Hill Cemetery
October 24	Dylan J Robinson	Prospect Hill Cemetery
	Linda A Robinson	Prospect Hill Cemetery

Town of Mason and Mason School District Election **March 12, 2019**

Mason Town Hall, 7 Meetinghouse Hill Rd., Mason, NH

Moderator Catherine Schwenk declared the polls open at 11:00 am. The total number of voters on the checklist was 1,016. There were six (6) newly registered voters and nine (9) absentee voters. A total of 233 residents voted, representing a 23 percent turnout. There were 320 town and 300 school ballots printed.

In February 2019, notice was sent regarding changes to town, village district and school election procedures. In part, they included...

Voter Registration Forms/Process Must Comply With Court Order

- The voter registration forms you must use now and at the municipal elections are different from the form you used at the November 6, 2018, general election. The Superior Court Order prohibiting the use of the SB 3 voter registration form remains in effect. Therefore, for the upcoming election you will be required to use the July 2016 Voter Registration Form for all voter registrations.

No Authority in New Hampshire Law to Postpone Elections

- RSA 669:1 provides that “All towns shall hold an election annually for the election of town officers on the second Tuesday in March, except those towns which have adopted an alternative date under RSA 40:14 or those towns which have adopted the provisions of RSA 31:94-a and have, by majority vote at a previous town meeting, decided to elect officers on the second Tuesday in May.”
- New Hampshire law does not contain a provision that authorizes any public official to postpone an election. RSA 40:4 authorizes the Moderator in the event of a weather emergency, under the conditions described in the statute, to postpone the business meeting of the traditional form of town meeting or

the deliberative session for a jurisdiction that has adopted the use of Official Ballot voting under RSA 40:13.

RSA 657:1, Absentee Voting When a Storm Has Been Warned, effective January 1, 2019.

- The law has changed to provide that if the National Weather Service issues a severe storm warning, two groups of voters may vote by absentee ballot on the Monday immediately prior to an election:
 1. Voters who are elderly, infirm, or who have a physical disability, who otherwise would have voted in person, but who have concerns for their safety if they were to travel in the storm, are consider absent by law;
 2. Voters who care for children or infirm adults who reasonably anticipate that school, child care, adult care will be canceled, who otherwise would have voted in person but will be deterred from voting by the need to care for children or infirm adults, are considered absent by law.

Qualified individuals may vote absentee on the Monday before an election when the National Weather Service issues a:

- Winter Storm Warning • Blizzard Warning, or • Ice Storm Warning
- that applies on election day to the county in which the election will be held.

RSA 657:17-a, Verifying an In-Person Absentee Voter's Identity, Effective January 1, 2019.

- RSA 657:17-a intends to reduce the risk of rejection of a voter's absentee ballot. Although, this statute also sought to reduce the burden on election officials who were performing signature comparisons on election day, the law requiring signature comparisons on election day was declared unconstitutional by the courts. Moderators no longer compare signatures for the purpose of determining whether the signature on the application appears to be from the same person who signed the affidavit.

In accordance with information received from David Scanlon, Deputy Secretary of State, “Observers may view and photograph the election results, but shall not handle any election materials.”

Absentee ballots were opened at 1:00 pm.

Ballot clerks included Ken Greene, Pauline Bergeron, Judy Forty and Sandy LeClair.

All ballot counters took the oath of office and included Kathy Chapman, Devan and Garth Fletcher, Linda Cotter-Cranston, Connie and Gerry Lacasse, Maria Francis, John Lewicke, Tom Mitchell, Dave Morrison, Carolyn Place, Darrell Scott, Douglas Whitbeck, Selectmen Louise Lavoie and Charlie Moser. No member of the same household sat at the same counting table. Dee Mitchell was the checklist reconciler.

The results of the Town Election on Article 1 are as follows:

Selectman

R Peter McGinnity 95

Library Trustee

Robin Smith 203

Trustee of Cemeteries

Kenneth Spacht (write-in) 20

Trustee of Trust Fund (1 year)

Pamela McGinnity (appointed)

Trustee of Trust Fund (3 year)

Patricia Young 178

The Mason School District Election results are as follows:

School Board Member

Bradley Gilbert 179

School Board Member

Dr Christopher Guiry 154

School District Clerk

Rebecca Partridge 185

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report?

Yes 201 No 14 Article 2 carries

Results of **Article 3** — Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Fifty Four Thousand Three Hundred Seventeen Dollars (\$3,154,317)? Should this article be defeated, the default budget shall be Three Million Eighty Eight Thousand Five Hundred Sixty Eight Dollars (\$3,088,568) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 5-0.

Yes 151 No 69 Article 3 carries

Results of **Article 4** — Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article 5-0. (Majority vote required.)

Yes 170 No 50 Article 4 carries

Results of **Article 5** — Shall the Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000) to be added to the

previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation.

The School Board recommends this warrant article 5-0. (Majority vote required.)

Yes 87 No 16 Article 5 carries

Moderator Catherine Schwenk declared the polls closed at 7:05 pm. Ballot counting began at 7:15 pm and concluded at 8:15 pm. Results of this election were announced at 8:25 pm.



Debra A. Morrison

Town Clerk

Mason Town Meeting, March 16, 2019

Mason Elementary School, 13 Darling Hill Road, Mason, NH

This Town Report is dedicated to all the volunteers who make Mason the vibrant community that it is. In 2018 a new advisory energy committee was formed, Mason celebrated its 250th anniversary with a fabulous party on the common and the new highway garage was completed. We're fortunate so many are willing to give so much.

Moderator Catherine Schwenk came to the microphone and called the 2019 Town Meeting to order at 9:00 am. She requested that non-voters wear non-voter credentials and sit in the first row to the Moderator's left. There was no request for interpretive services. She indicated the fire and emergency exits and then introduced those sitting at the head table: Acting Select Chair Louise Lavoie, Selectman Charles (Charlie) Moser and Town Clerk Debra (Deb) Morrison.

There were 93 voters and 2 nonvoters present with 1,022 names on the checklist, representing a 9 percent turnout.

The Moderator acknowledged that preparation for this meeting is a coordinated effort of many individuals and requested a round of applause for their efforts.

The Moderator reviewed the procedure for voters. Voters wishing to speak should use the micro-phones and address any questions to the Moderator. Residents need to give their name at the microphone when recognized. All amendments and substantive motions must be in writing (please also print your name) and signed by the maker and seconder.

Five voters may make a written request for a secret ballot vote prior to a voice vote or division vote per RSA 40:4A. Voters and seconders must be present at the meeting to request a secret ballot vote.

Every voter is entitled to speak on a debatable motion unless the meeting, by a two-thirds vote, has ordered discussion stopped. A voter is entitled to speak a second time on the same question provided all voters who wish to speak have spoken.

The Moderator then announced the results of the Town and School District elections. Total votes cast were 233 out of a total of 1,022, representing a 23 percent turnout. She declared the winning candidates elected to their respective offices.

Selectman: R Peter McGinnity 95

Library Trustee: Robin Smith 203

Trustee of Cemeteries: Kenneth Spacht (write-in) 20

Trustee of Trust Funds (3 yr): Patricia Young 178

Trustee of Trust Funds (1 yr): Pamela McGinnity (appointed)

The following articles were voted on at the polls on Tuesday, March 12, 2019.

Mason School District Results

School Board Member: Bradley Gilbert 179

School Board Member: Dr Christopher Guiry

School District Clerk: Rebecca Partridge 185

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees, or officers chosen as printed in the Annual Mason School District Report?

Yes 201 / No 14 / Article 2 carries

Results of **Article 3** — Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Fifty Four Thousand Three Hundred Seventeen Dollars (\$3,154,317)? Should this article be defeated, the default budget shall be Three Million Eighty Eight Thousand Five Hundred Sixty Eight Dollars (\$3,088,568) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special

meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 5-0.

Yes 151 No 69 Article 3 carries

Results of **Article 4** — Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article 5-0. (Majority vote required.)

Yes 170 No 50 Article 4 carries

Results of **Article 5** — Shall the Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established 2010), with such amount to be funded from the June 30, 2019 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 182 No 39 Article 5 carries

The colors were presented by Samson Hodges and Mikey McGuire of Troop 4 in Milford (formerly of Troop 264 in Mason). Pledge of Allegiance was led by Samson Hodges.

There was no objection to waiving the reading of the Warrant. One correction to the 2018 Town Report is on page 4 under the Board of Adjustment where Robert Young's term ends in 2020 and not 2019 as printed.

It was allowed that Denise Ginzler, librarian and non-resident, be permitted to speak on matters of the Mason Library.

In regards to voting by ballot, it was clarified “to please come out of your seats to the center aisle and receive a yes/no ballot. Come down the center aisle to the ballot box. It is your responsibility to place your vote in the box. You may pocket the other half of the ballot or put it in the wastebasket. Please return to your seat by the side aisle.”

Acting Select Chair Louise Lavoie was recognized and spoke of outgoing selectman Bernie O’Grady, thanking him for two terms of service to the Board of Selectmen and as a member of the paved road restoration committee, the highway building committee and the forestry committee.

Article 2: Charlie Moser moved and it was seconded to see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

Article 2 carries unanimously.

Article 3: Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of One Million, Eight Hundred Fifty Four Thousand, Eight Hundred Eighty Three Dollars (\$1,854,883) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) Recommended by Selectmen

Louise said there was a lot of time with department heads regarding the budget. Brookline came and discussed changes to the ambulance service which has increased significantly by 219% this year. Our percentage has increased greatly year over year. She spoke with Fire Chief Fred Greenwood to put together a study to see if we want to stay with Brookline or explore other options as we can expect increases every year. Charlie added that Brookline is also looking at options regarding possible pay-to-transport to mixed reviews.

Bill Fritz said he has spent time looking at past town reports and there seems to have a 10% increase over the last 10 years. We may want to look at why we get a 10% increase in one year.

Jeannine Phalon made a motion and it was seconded to change line item #6024-04 [Activities/Rec. Com.] from \$1,000 to \$1, a reduction of \$999. She explained that the Rec Committee has a revolving account with money raised from various activities and there is still some money in the account. Motion to amend carries unanimously.

Charlie Moser made a motion and was seconded to change line item #6001-1 [Moderator] to increase the moderator stipend from \$180 to \$360 as there are two elections this year. Motion to amend carries.

Mike Bromberg questioned why there's a total of a 1200% increase on line item 6011 [Other Gen. Gov.]. Charlie explained that IT (technology support and equipment) is now being combined into one line rather than broken into the various departments.

Philip (Flip) Phalon questioned under the highway department expenses in regards to water to the fire station that was approved last year, what happened and when will the FD get water? Louise said there are plans to do that when the ground thaws and that money is still in the fund. Fire Chief Fred Greenwood said the contractor is lined up to run the line across the parking lot with certain steps to be taken. They're getting it for a pretty good price. Flip wanted to make sure the money was still available.

The budget is amended to \$1,854,063.54

Article 3 carries as amended.

Article 4: Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie explained this has been part of our effort for prudent planning in anticipation of purchasing a new cruiser.

Article 4 carries unanimously.

Article 5: Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Sixty Five Thousand Dollars (\$65,000) for the

purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by Selectmen.

John Lewicke said he would like to see crushed rock instead of gravel on the muddy dirt roads. Road Agent Dave Morrison said we still have some and it will be put out asap.

Bill Fritz addressed the \$50K paved road maintenance and wants to know why it was bumped up to \$65K. Why don't we have a dirt road committee? Louise: "We do have a plan and had an engineering study on Greenville Rd. The plan this year is to completely reclaim Greenville Rd. and rebuild the road including culvert work. Let it sit for one year, and pave the following year. Abbott Hill Rd. is included this year and we have some other roads on the radar this year. We want to make sure we have enough money to cover Greenville and Abbott Hill Rds.

Stanley Brown: How about Wilton Rd.? Louise: "This was part of the discussion and it depends on the cost of Abbott Hill and Greenville." Stan: "The school bus goes down Wilton and Starch Mill every day. There's concern about fire trucks getting out when necessary. Why do we take care of good roads and let the bad ones go? Why don't the dirt roads get the attention? I would like basic maintenance done. I think we have a serious problem."

Dave replied, "Stan, you have a good ear for equipment. We have three full time guys and myself. This is the mother of all mud seasons. Three thaws which made the dirt roads worse than usual. We don't have the man-power, we don't have the equipment. We need more aggregate and more stone. The budget has increased for those. On the paved roads, we take care of them to keep them good. If we just take care of the bad roads, we get behind on everything. We chip-sealed about one-third of them this year." Linda Cotter-Cranston asked if there was some amount of money to improve the situation. Dave said he doesn't have the numbers and then went over the crushed stone budget.

Tim Kelly asked what would help the highway department – manpower or equip? Dave replied both.

Betty Goen said they watch taxes rise every year. “This is a thankless job and it would take more money than we could ever imagine to fix the roads.” She talks to the selectmen and Dave and discusses her concerns. She would like to move article.

John Lewicke made a point of order that after speaking, you are not allowed to make that motion.

Garth Fletcher asked if you can move to override the motion. “It’s a poor decision and sets a bad precedent.”

The Moderator asked, “Shall the moderator’s comment to move the previous question be accepted?” The nays have it and discussion continued.

Mark Hager spoke and said that Dave and his crew are doing an excellent job and would like to head a committee to search for grants of some kind to update our roads to the 21st century. “Is it worth lives when fire, ambulance, police, etc. can’t get through?”

Fred Greenwood offered that after town meeting, he will drive every road in town to check to see if fire trucks can get through. He will make sure that trucks, etc. will get through and let Dave know. He knows that Dave will do whatever he can to fix them. Dave said he was headed out after town meeting to work on the roads.

Dotsie Millbrandt did an analysis of the last five years of town reports. “We spent an average of 15% on highway and notice that we’re now at 11%. This budget looks like it will be about 30% and seems as if we’re heading in the right direction.”

Stanley Brown has a complaint about the stone we use. He thinks it’s drainage stone and doesn’t pack in. “It’s the wrong material.” He also believes the chip-sealing is going to fail thanks to a study from the DOT. Why won’t we use the right product? He wants the right stone on the dirt roads. Dave replied, “The stone we do buy is crushed stone and it is the right stone. In regards to the grader, we just got it back, and it’s a 1987. There was no metal in the transmission and it was just worn out. They were surprised it was the original transmission.”

Charlie made a motion to move the question – carries unanimously.

Article 5 carries.

Article 6: Charlie Moser moved and it was seconded to if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Fire Department Vehicle Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie said that, like with the cruiser, we're looking ahead to our needs and this will be a reoccurring article. The selectmen plan to take a serious look at capital planning this year in regards to all the equipment to try to stay on top of it.

Article 6 carries unanimously.

Article 7: Louise Lavoie moved and it was seconded to see if the town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Louise explained, "This is the same sum we put away as last year. We haven't been putting enough aside for the highway department and we will be addressing all the departments."

Mark Arsenault said the highway department has 11 trucks in poor shape and this is a pittance, suggesting we double this amount. He made a motion and it was seconded to increase the amount from \$15K to \$30K.

Connie Lacasse wanted to know how much the base is that we're working from. Charlie said the highway capital reserve fund currently has \$197 in it. "We bought a new [to us] truck last year." He then went over the capital reserve funds for the different departments. Motion to amend carries.

Article 7 carries as amended.

Article 8: Charlie Moser moved and it was seconded to see shall the Town adopt the provisions of RSA 79-F, Taxation of Farm Structures and Land Under Farm Structures, for the preservation of productive farms and associated structures as described in RSA 79-F:1-12. Recommended by the Selectmen.

Charlie said that the board of selectmen felt that adopting this would help preserve Mason's rural character and jobs on family farms. This is basically a current use credit for active working farms.

John Lewicke asked how much this will impact the taxes. Charlie said it was hard to assess, there aren't too many working farms in town. Dave Morrison asked if he could define farms.

Charlie said that was a good question. It applies to income producing farms but doesn't know the details. Did anybody else know?

After some further discussion, Steve Tamulonis asked if we do vote and it doesn't work for us, can it be rescinded? Charlie said yes, by similar vote.

Sandy Leclair said she was the one who proposed this warrant article and described her situation where they purchased property with a carriage shed. Because the building is there, it is valued at \$69K which increases the tax liability. This article would change the use of the land to exclude the building.

Stanley Brown asked if it was in current use now? Sandy said yes, but it would not be considered a house lot if approved.

Dave Morrison wanted to know if this is on a case by case basis? Charlie said yes, the paperwork would go to the assessor for review, then come to the board for approval.

Article 8 carries.

Article 9: Louise Lavoie moved and it was seconded to see if the Town shall vote to accept a gift of tax lot E-18 and to establish it as a town forest pursuant to RSA 31:110. Recommended by the Selectmen.

Louise invited Harry Spear to talk as chair of the forestry committee. Harry said this is the first piece of property we have the opportunity to make a town forest from. “We’re working with the conservation commission to make sure we have enough open land so we don’t get overrun with a lot of extra expenses. This is a section on Wilton and Greenville Rds. across from Wally Brown offered by Walter Valentine – 70.89 acres – as a gift to the town. There are no trails currently on the property. This land is available to be forested at the discretion of the forestry committee and can be used by the public. Any money from cut trees will go into the forestry committee fund. It will need to be surveyed.”

Stanley Brown asked if there was wetland on that property. Harry said there was a little but it was mostly drainage.

A question was asked if we could put trails on it. Harry said if the town so approves.

Article 9 carries unanimously.

On motion of Michael Bromberg and duly seconded, Town Meeting was adjourned Sine Dai at 10:29 am.

Respectfully submitted,

Debra A. Morrison

Mason Town Clerk

WILTON RECYCLING CENTER

It has been less than a year since the change in management at the recycling center has taken place and in that time a few changes have occurred. Some are visible and some are behind the scenes. Whatever the changes may be, at the forefront are the best interests of the towns, the residents, and employees.

When the Wilton Recycling Center first opened decades ago it made headlines far and near. We are striving to evolve back into that first-rate status, which will take some time to achieve. A solid foundation for success includes providing a welcoming atmosphere, a clean and organized environment, clear signage, a diligent facility permit program along with an abundance of communication will be the beginning of a solid foundation for success.

We are eagerly looking forward to the future challenges and developments. With this in mind we welcome suggestions and comments that will help us provide a more valuable experience for you at the recycling center. We also would like to thank you in advance for your patience and understanding as changes occur in the upcoming year.

Thank you for your cooperation and commitment to recycling and supporting the recycling center.

Carol B Burgess
Manager



James A. Sojka, CPA*
Sheryl A. Pratt, CPA..
Michael J. Campo, CPA, MAACCY

October 23, 2019

To the Members of the Board of Selectmen
Town of Mason
16 Darling Hill Road
Mason, NH 03048

Donna M. LaClair, CPA..
Ashley J. Miller, CPA, MSA
Tyler A. Paine, CPN..
Kyle G. Gingras, CPA
Ryan T. Gibbons, CPA, CFE
Derek M. Barcon, CPA
Scott T. Eagen, CPA, CFE
Sylvia Y. Petro, MSA

Dear Members of the Board:

We have audited the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Mason for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 6, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Mason are described in Note 1 to the financial statements. As described in Note 1-M to the financial statements, the Town of Mason changed accounting policies to change the way the Town calculates and reports the costs associated with postemployment benefits other than pensions by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 75, *Accounting, and Financial Reporting/or Postemployment Benefits Other than Pensions* in fiscal year 2018. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 2-C, Accounting Change/Restatement.

We noted no transactions entered into by the Town of Mason during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Mason's financial statements were:

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value of

PLODZII (& SANDERSON, P.A.)
Certified Public Accountants

117 North Main Street • Concord • New Hampshire • 03301 • 603-221-5066 • 603-221-6911 • www.plodzii.com

reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund is attached to this letter.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 16, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Mason's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Mason's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Stale Dated Checks (repeat comment)

Per review of the year end bank reconciliations, it was noted that there were several stale dated checks. Stale dated checks should be reviewed and reissued if determined necessary to ensure that cash reconciliations and general ledger balances are accurate. We recommend that the Town review its bank reconciliations for any stale dated outstanding items and follow up as deemed necessary.

Town Policies (repeat comment)

The Town has not established any formally adopted policies for GASB Statement No. 54 fund balance designations, nor have they formally adopted policies for accounting procedures. Additionally, it was identified that the Town investment policy was not reviewed and reaffirmed during the 2018 fiscal year. Furthermore, many of the financial related policies that have been formally adopted by the Town, have not been reviewed or reaffirmed in a number of years. We recommend that the Board of Selectmen develop and formally adopt the above noted policies in order to clearly communicate the Town's position in regard to the above noted items. We also recommend that the Town investment policy is reviewed and reaffirmed annually, while all other financial related policies are reviewed and reaffirmed every three to five years.



Chart of Accounts

During review of the Town's accounts, we noted that they are not adequately structured to meet state reporting requirements. The current chart of accounts is not set up to provide accurate location level reporting, as consistent location identifiers do not exist. For state reporting, expenditures need to be broken down by function and object level. Without a consistent chart of accounts, it makes it more difficult to accurately track and reconcile the budget. We recommend that the Town adopt a similar accounting structure to that of the State in order to better track and reconcile the budget and to ease the difficulty of state reporting.

Adjusting Journal Entry Review

While reviewing adjusting journal entries, it was noted that two journal entries were not signed and approved by the Board of Selectmen. The Board of Selectmen should review, approve, and sign every adjusting journal entry. Funds could be misappropriated or incorrect journal entries could lead to misrepresented balances. We recommend that the Board of Selectmen review and sign off on all adjusting journal entries that should be made.

Separation of Payroll Activity

During testing of payroll expenditures, it was noted that non-wage activity was recorded in payroll and payroll related lines in the general ledger. Wage activity should be specifically broken out from vendor activity. The Town should have individual line items for all payroll activity. Without separating the activity, it could lead to difficulty in tracking payroll expenditures and budget to actual reports could be misleading. We recommend that the Town create specific payroll accounts to post payroll related items. Vendor activity should be posted to the correct accounts that do not contain any payroll expenses.

Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 83, *Certain Asset Retirement Obligations*, issued in November 2016, will be effective for the Town beginning with its fiscal year ending December 31, 2019. It addresses accounting and financial reporting for certain asset retirement obligations and establishes criteria for determining timing and pattern of recognition of a liability and corresponding deferred outflow of resources.

GASB Statement No. 84, *Fiduciary Activities*, issued in January 2017, will be effective for the Town beginning with its fiscal year ending December 31, 2019. This Statement will improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

GASB Statement No. 87, *Leases*, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*, issued April 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the information that is disclosed in notes to the government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.



GASB Statement No. 90, Majority Equity Interests -An Amendment of GASB Statements No. 14 and 61, issued August 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions - Other Postemployment Benefits
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Mason and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON
Professional Association

Enclosures



AMORTIZATION OF LONG TERM DEBT						
For the Fiscal Year Ending on June 30th						
REPORT IN WHOLE DOLLARS						
	(1)	(2)	(3)	(4)	(5)	(6)
Length of Debt (Yrs)	DEBT 1	DEBT 2	DEBT 3	DEBT 4	DEBT 5	TOTAL
Date of Issue (mm/yy)	20	0	0	0	0	
Date of Final Payment(mm/yy)	08/29	0	0	0	0	
Original Debt Amount	4,975,910.00	0.00	0.00	0.00	0.00	
Interest Rate	3.97	0.00	0.00	0.00	0.00	
Principal at Beginning of Yr	2,945,000.00	0.00	0.00	0.00	0.00	2945000.00
New Issues This Year	0.00	0.00	0.00	0.00	0.00	0.00
Retired Issues This Yr	255,000.00	0.00	0.00	0.00	0.00	255000.00
Remaining Principal Bal Due	2,690,000.00	0.00	0.00	0.00	0.00	2690000.00
Remaining Interest Bal Due	807,346.00	0.00	0.00	0.00	0.00	807346.00
Remaining Debt(P&I) Bal Due	3,497,346.00	0.00	0.00	0.00	0.00	3497346.00
Amount of Prin to be Paid Next Fisc. Yr	250,000.00	0.00	0.00	0.00	0.00	250000.00
Amount of Interest to be Paid Next Fisc. Yr.	119,581.00	0.00	0.00	0.00	0.00	119581.00
Total Debt (P&I) to be Paid Next Fisc. Yr.	369,581.00	0.00	0.00	0.00	0.00	369581.00

EXPENDITURES	GENERAL	FOOD SERVICE	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST/AGENCY
Instruction					
1. Regular Programs	1100-1199				
2. Special Programs	1200-1299				
3. Vocational Programs	1300-1399				
4. Other Instructional Programs	1400-1499				
5. Non-Public Programs	1500-1599				
6. Adult & Community Programs	1600-1699				
7. Total Instructional Expenditures (Lines 1-6)	1,866,761.00	0.00	36,832.00	0.00	0.00
Support Services					
8. Student Services	2100-2199				
9. Instructional Staff	2200-2299				
10. General Administration - SAU Level	2300-2399				
11. School Administration	2400-2499				
12. Business	2300-2399				
13. Operation/Maintenance of Plant	2600-2699				
14. Student Transportation	2700-2799				
15. Centralized Services	2800-2899				
16. Other Support Services	2900-2999				
17. Food Service Operations	3100-3199				
18. Total Support Services (Lines 8-17)	643,932.00	68,803.00	5,076.00	0.00	0.00
Other Outlays					
19. Facility Acquisition & Construction	4000-4999				
20. Debt Service - Principal	5100				
21. Debt Service - Interest	5120				
Other Financing Uses					
22. Transfer to General Fund	5210				
23. Transfer to Food Service (Special Revenue) Funds	5220-5221				
24. Transfers to All Other Special Revenue Funds	5222-5229				
25. Transfer to Capital Projects Funds	5230-5239				
26. Transfer to Capital Reserves	5251				
27. Transfer to Expendable Trust Funds	5252				
28. Transfer to Nonexpendable Trust Funds	5253				
29. Transfer to Fiduciary Fund	5254				
30. Allocation to Charter Schools	5310				
31. Allocation to Other Agencies	5390				
32. Total Other Outlays and Financing Uses (Lines 19-31)	440,676.00	0.00	0.00	0.00	0.00
33. Total Expenditures for All Purposes (Lines 7, 18 & 32)	2,951,369.00	68,803.00	41,910.00	0.00	0.00

REVENUES									
Revenue From Federal Sources									
24. Unrestricted Grants-In-Aid	4100-4299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID									
25. Restricted Grants-In-Aid Direct from Fed Gov't	4300-4399	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26. Restricted Grants-In-Aid from Fed Gov't thru State	4600-4699	0.00	0.00	21,113.00	0.00	0.00	0.00	0.00	0.00
27. Other Revenue for Ion Bailoff of LEA	4700-4999	0.00	0.00	9,878.00	20,797.00	0.00	0.00	0.00	0.00
28. Federal Forest Land Distribution	4810	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29. Total Revenue from Federal Gov't (Lines 24-28)		0.00	0.00	9,878.00	41,910.00	0.00	0.00	0.00	0.00
Other Financing Sources									
30. Sale of Bonds and Notes	5100-5139	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31. Reimbursement Anticipation Notes	5140	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers									
32. Transfer from General Fund	5210	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33. Transfer from Special Revenue Funds	5220-5229	0.00	0.00	37,890.00	0.00	0.00	0.00	0.00	25,000.00
34. Transfer from Capital Projects	5230-5239	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35. Transfer from Capital Reserve Funds	5251	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36. Transfer from Trust Funds	5252-5253	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37. Compensation for Loss of Fixed Assets	5300-5399	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38. Capital Lease/Purchase	5500-5600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39. Total Other Financing Sources (Lines 30-38)		0.00	0.00	37,890.00	0.00	0.00	0.00	0.00	25,000.00
40. Total Revenue & Other Financing Sources (Lines 8,23,29,39)		2,857,672.00	69,460.00	41,910.00	0.00	0.00	0.00	0.00	27,113.00

37. TOT LIAB & FUND EQUITY	lines 22 & 36	308,994.00	677.00	5,359.00	0.00	128,363.00
REVENUES		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST
Revenue from Local Sources						
1. Total Assessments	1100-1119	2,076,791.00	0.00	0.00	0.00	0.00
2. Tuition from All Sources	1300-1399	10,800.00	0.00	0.00	0.00	0.00
3. Transportation Fees from All Sources	1400-1499	0.00	0.00	0.00	0.00	0.00
4. Earnings on Investments	1500-1599	35.00	0.00	0.00	0.00	2,113.00
5. Food Services Sales	1600-1699	1,600-1699	21,353.00	0.00	0.00	0.00
6. Other Revenue from Local Sources	1700-1999	983.00	0.00	0.00	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		11,818.00	21,353.00	0.00	0.00	2,113.00
8. Total Local Revenue Lines 1 & 7		2,088,599.00	21,353.00	0.00	0.00	2,113.00
Revenue from State Sources						
UNRESTRICTED GRANTS-IN-AID						
9. Adequacy Education Grant	3111	327,699.00	0.00	0.00	0.00	0.00
10. Statewide Enhanced Education Tax	3112	343,950.00	0.00	0.00	0.00	0.00
11. Shared Revenues	3119	0.00	0.00	0.00	0.00	0.00
12. Other (Specify)	3190-3199	0.00	0.00	0.00	0.00	0.00
13. Total Unrestricted Grants-In-Aid 9-12		671,649.00	0.00	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID						
14. School Building Aid	3210	86,424.00	0.00	0.00	0.00	0.00
15. Kindergarten Building Aid	3215	11,000.00	0.00	0.00	0.00	0.00
16. Kindergarten Aid	3220	0.00	0.00	0.00	0.00	0.00
17. Catastrophic Aid	3230	0.00	0.00	0.00	0.00	0.00
18. Vocational Education	3241-3249	3241-3249	419.00	0.00	0.00	0.00
19. All Other Restricted Grants-In Aid	3250-3299	0.00	0.00	0.00	0.00	0.00
20. Total Restricted Grants-In Aid (Lines 14-19)		97,424.00	419.00	0.00	0.00	0.00
21. Grants-In-Aid Through Other Public Intermediate Agenci		3700	0.00	0.00	0.00	0.00
22. Revenue in Lieu of Taxes		3800	0.00	0.00	0.00	0.00
23. Total Revenue from State Sources Lines 13, and 20-22		789,073.00	419.00	0.00	0.00	0.00
	GENERAL		FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST

NAME:						
Mason School District	TITLES					
BALANCE SHEET		(1)	(2)	(3)	(4)	(5)
		Fund 10	Fund 21	Fund 22	Fund 50	Fund 70
		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY
ASSETS						
Current Assets						
1. CASH	100	295,616.00	0.00	0.00	0.00	0.00
2. INVESTMENTS	110	0.00	0.00	0.00	0.00	128,363.00
3. ASSESSMENTS RECEIVABLE	120	0.00	0.00	0.00	0.00	0.00
4. INTERFUND RECEIVABLE	130	5,359.00	0.00	0.00	0.00	0.00
5. INTERGOVT REC	140	0.00	93.00	5,359.00	0.00	0.00
6. OTHER RECEIVABLES	150	8,019.00	584.00	0.00	0.00	0.00
7. BOND PROCEEDS REC	160	0.00	0.00	0.00	0.00	0.00
8. INVENTORIES	170	0.00	0.00	0.00	0.00	0.00
9. PREPAID EXPENSES	180	0.00	0.00	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190	0.00	0.00	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10		308,994.00	677.00	5,359.00	0.00	128,363.00
LIAB & FUND EQUITY						
Current Liabilities						
12. INTERFUND PAYABLES	400	0.00	0.00	5,359.00	0.00	0.00
13. INTERGOVT PAYABLES	410	0.00	0.00	0.00	0.00	0.00
14. OTHER PAYABLES	420	19,227.00	0.00	0.00	0.00	0.00
15. CONTRACTS PAYABLE	430	0.00	0.00	0.00	0.00	0.00
16. BOND AND INTEREST PAY	440	0.00	0.00	0.00	0.00	0.00
17. LOANS AND INTEREST PAY	450	0.00	0.00	0.00	0.00	0.00
18. ACCRUED EXPENSES	460	26,021.00	0.00	0.00	0.00	0.00
19. PAYROLL DEDUCTIONS	470	0.00	0.00	0.00	0.00	0.00
20. DEFERRED REVENUES	480	0.00	0.00	0.00	0.00	0.00
21. OTHER CURRENT LIAB	490	0.00	0.00	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21		45,248.00	0.00	5,359.00	0.00	0.00
Fund Equity						
Nonspendable:						
23. RESERVE FOR INVENTORIES	751	0.00	0.00	0.00	0.00	0.00
24. RESERVE FOR PREPAID EXPENSES	752	0.00	0.00	0.00	0.00	0.00
25. RESERVE FOR ENDOWMENTS (principal only)	756	0.00	0.00	0.00	0.00	0.00
Restricted:						
26. RESERVE FOR ENDOWMENTS (Interest)	756	0.00	0.00	0.00	0.00	0.00
27. RESTRICTED FOR FOOD SERVICE			0.00			
28. UNSPENT BOND PROCEEDS						
Committed:						
29. RESERVE FOR CONTINUING APPROPRIATIONS	754	0.00	0.00	0.00	0.00	0.00
30. RESERVE FOR AMTS VOTED	755	25,000.00	0.00	0.00	0.00	0.00
31. RESERVE FOR ENCUMBRANCES (non-lapsing)	753	0.00	0.00	0.00	0.00	0.00
32. UNASSIGNED FUND BALANCE RETAINED		30,284.00				
Assigned:						
33. RESERVED FOR SPECIAL PURPOSES	760	0.00	677.00	0.00	0.00	128,363.00
34. RESERVE FOR ENCUMBRANCES	753	30,367.00	0.00	0.00	0.00	0.00
35. UNASSIGNED FUND BALANCE	770	178,125.00				
36. Total Fund Equity lines 23-35		263,746.00	677.00	0.00	0.00	128,363.00

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2019

For School District of Mason, NH

SAU # 89

DUE TO THE NH DEPARTMENT OF REVENUE

Not Later Than September 1, 2019

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."
Per RSA 198:4-d

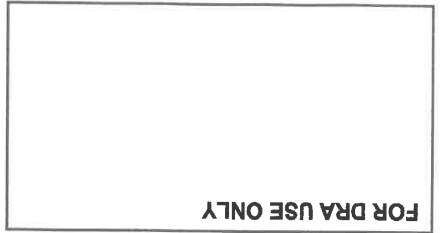
School Board Chairperson

Superintendent of Schools:

SCHOOL BOARD MEMBERS

Please sign in Ink.

FOR DRA USE ONLY



NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION
P.O. BOX 487
CONCORD, NH 03302-0487
(603)230-5090

Walter Claborn & Company PC

Very truly yours,

This information is intended solely for the use of the School Board and management of the Mason, New Hampshire School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Restriction on Use

We were engaged to report on the combining nonmajor governmental fund financial statements which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We applied certain limited procedures to the budgetary comparison information, schedule of changes in the District's proportionate share of the net OPEB liability, schedule of District OPEB contributions, District pension contributions which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Other Matters

The District did not adopt all provisions of GASB Statement 75 - *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* during the current year which resulted in an adverse opinion on the Governmental Activities.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Mason, New Hampshire School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Audit Findings or Issues

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Mason, New Hampshire School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the accountant has all the relevant facts. To our knowledge, there were no such consultations with other

Management Consultations with Other Independent Accountants

We have requested certain representations from management that are included in the management representation letter dated January 21, 2020.

Management Representations

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial course of our audit. We are pleased to report that no such disagreements arose during the

Disagreements with Management

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements.

Corrected and Uncorrected Misstatements

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Difficulties Encountered in Performing the Audit

The financial statement disclosures are neutral, consistent, and clear.

As discussed in Note 2 to the financial statements, the District has not implemented all provisions of GASB 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The single employer plan provisions of GASB Statement 75 were required to be implemented by the District during the year ended June 30, 2018.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements is:

We evaluated the assumptions used in the plan audited financial statements to determine that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the useful lives of depreciable capital assets is based on historical utilization of assets. We evaluated the key factors and assumptions used to develop the useful lives of depreciable capital assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Significant estimates also include actuarial assumptions used in determining pension and other postemployment benefit costs which are based on plan audited financial statements.

The most sensitive estimates affecting the Governmental Activities are:

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Mason, New Hampshire School District are described in Note 1 to the financial statements. During the year ended June 30, 2019, the Mason, New Hampshire School District adopted and implemented provisions of GASB Statement #75 – *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* as it pertains to its cost-sharing multiple-employer defined OPEB plan. Accordingly, the cumulative effect of the accounting change as of the beginning of the year has been reported in the financial statements and is described in Note 13 to the basic financial statements. We noted no transactions entered into by the Mason, New Hampshire School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Qualitative Aspects of Accounting Practices

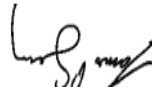
Significant Audit Findings

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Mason, New Hampshire School District for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 22, 2019. Professional standards also require that we communicate to you the following information related to our audit.

To the School Board
Mason, New Hampshire School District

January 21, 2020

Municipal Tax Rate Calculation		
Jurisdiction	Tax Effort	Valuation
Municipal	\$1,363,233	\$155,906,688
County	\$193,664	\$155,906,688
Local Education	\$2,173,475	\$155,906,688
State Education	\$354,735	\$153,359,288
Total	\$4,085,107	
Village Tax Rate Calculation		
Jurisdiction	Tax Effort	Valuation
Total Municipal Tax Effort	\$4,085,107	
War Service Credits		(\$36,000)
Village District Tax Effort		
Total Property Tax Commitment		\$4,049,107


 James P. Gerry
 Director of Municipal and Property Division
 New Hampshire Department of Revenue Administration

10/30/2019

Tax Rate Breakdown Mason

2019
\$26.24

New Hampshire
 Department of
 Revenue
 Administration



Discussion: Currently \$70,000 in fund. One out of district

On Motion of School Board Member Tim Leck, duly seconded, it was VOTED to place on the official ballot Article 5

Shall the Mason School District vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the previously established Building and Grounds Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019, Unreserved Fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Discussion:

Currently \$15,000 in fund.

District returned \$261,000 to the town last year so in order to offset future costs of maintenance would like to continue to increase these funds.

There being no further business to come before the First Session, The Deliberative Session of the Mason School District a motion is in order to adjourn Sine Die. Motion by voter, duly seconded and **Voted.**

Adjourned Sine Die at 0920h.

Respectfully Submitted,

Rebecca T Partridge

School District Clerk

Becky Partridge

The first order of business is reading of the warrant. There was no objection to waive the

On Motion of Chairman Dr. Chris Guty, duly seconded, it was VOTED that the following individuals be permitted to speak as needed on school district affairs: Superintendent Kristen Kivela, and Business Manager Michael O'Neill.

Moderator Schwenk informed the public that Article 1 is the election of school district officers which will be held at the Mason Town Hall on March 12, 2019 from 11 A.M. to 7 P.M..

*On Motion of Chairman Dr. Chris Guty, duly seconded, it was VOTED to place on the official ballot Article 1
To choose the following School District Officers: School Board Member (3 years), School Board Member (3 years), School District Clerk (2 years)*

*On Motion of Chairman Dr. Chris Guty, duly seconded, it was VOTED to place on the official ballot Article 2
To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.*

On Motion of Chairman Dr. Chris Guty, duly seconded, it was VOTED to place on the official

ballot Article 3

Shall the Mason School District raise and appropriate as an operating budget, not including

appropriations by special warrant articles and other appropriations voted separately, the

amounts set forth on the budget posted with the warrant or as amended by vote of the First

Session, for the purposes set forth therein, totaling Three Million One Hundred Fifty Four

Thousand, Three Hundred Seventeen Dollars (\$3,154,317.00). Should this Article be defeated,

the default Budget shall be Three Million Eighty Eight Thousand Five Hundred Sixty

Eight Dollars (\$3,088,568.00) which is the same as last year, with certain adjustments required

by previous action of the Mason School District or by law; or the governing body may hold one

special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised

operating budget only? **NOTE: This operating budget warrant article does not include**

appropriations contained in any other warrant article. The School Board recommends this

warrant article. (Majority Vote Required)

Discussion:

Dr. Chris Guty recognized Michael O'Neill to discuss the default budget. Mr. O'Neill

discussed the changes in state legislature that now reflect a default budget that is less than the

budget. In most previous years the default budget was higher than the budget. Changes such as

not being able to reflect the increase of transportation cost in the default budget makes the

default budget larger.

On Motion of School Board Member Bradley Gilbert, duly seconded, it was VOTED to place on the official ballot Article 4

Shall the Mason School District vote to raise and appropriate the sum of Twenty Thousand

Dollars (\$20,000.00) to be added to the previously established Educating Educationally

Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded

from the June 30, 2019, unreserved fund balance available for transfer on June 30? No amount

to be raised from taxation. The School board recommends this warrant article. (Majority vote

required.)

The First Session, The Deliberative Session, of the Mason School District was held in the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Road, Mason, New Hampshire on February 02, 2019.

At 0900h Moderator Catherine Schwenk asked School Board Members to take their seats at the head table. All voters and nonvoters are requested to wear appropriate credentials and be seated after signing in with the Supervisors of the checklist at the back table. Nonvoters are to be seated to the Moderators right in the front row.
There were fourteen voters and two nonvoters present.
Moderator Schwenk recognized the coordinated efforts of individuals to prepare for this meeting including School District Personnel, Supervisors of the Checklist, Physical Plant Staff, Police, and Emergency Personnel.
Moderator Schwenk reviewed safety procedure calling attention to the emergency exits.
There were no requests for Interpretative Services.

Roll Call and Introductions:

Chairman Dr. Christopher Guity
Vice Chairman Bradley Gilbert
Member Jason Iannuzzo
Member Timothy Leak
Member Nancy Richards
Secretary / District Clerk Becky Partridge
Superintendent of Schools Kristen Kivela
Business Manager Michael O'Neill
Accounts Payable Brenda Wiley

Procedure

All questions will be directed to the Moderator. Once recognized state your name. All amendments and substantive motions are to be in writing and signed by the maker and second. For a ballot vote five voters may make a written request prior to a voice or division voter per RSA40:4a, signatures are required. Voters must be present at the meeting to request a ballot vote.

Call To Order

Moderator Schwenk: By the powers vested in me by the State of New Hampshire, I now call to order the First Session, The Deliberative Session of the Mason School District Annual Meeting at 0904h.
Opening Exercises

The Moderator asked for the school board members and public to join Bob Bergeron, longtime resident and volunteer of Mason, in The Pledge of Allegiance to the Flag of the United States of America.

Thank you for your service to the residents and Town of Mason.

March 12, 2019
Mason NH School District Election Results

The Moderator, Catherine Schwenk, declared the polls open at 11:00am and declared the polls closed at 7:05pm.

A total of **233 ballots** were cast, including **nine** absentee ballots. **1,016** voters on the checklist with **six** newly registered voters that day for a total of **1,022** voters. **23%** turnout

School Board Member

Bradley Gilbert: 179

School Board Member

Dr. Christopher Gury: 154

District Clerk

Rebecca Partridge: 185

Article 2 (accept reports)

Yes 201 No 14

Article 3 (budget)

Yes 151 No 69

Article 4 (Educating Educationally Disabled Children Capital Reserve Fund)

Yes 170 No 50

Article 5 (School Building and Grounds Maintenance Capital Reserve Fund)

Yes 182 No 39

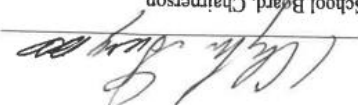
Rebecca L. Partridge,





School District Clerk


**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

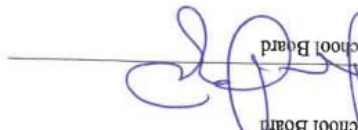
A true copy of Warrant - Attest:


School Board, Chairperson


School Board


School Board


School Board


School Board

**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

the June 30, 2019, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

5 _____
YES 0 _____
NO

ARTICLE 5. Shall the Mason School District raise and appropriate the sum not to exceed five thousand dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2019, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. (Majority vote required.)

5 _____
YES 0 _____
NO

Given under our hands at said Mason on this 7th day of January, 2019.

Cliff Douglas
School Board, Chairperson

Ann Kunkin
School Board

Roy Ann
School Board

[Signature]
School Board

[Signature]
School Board

**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

ARTICLE 1. To choose the following School District Officers:

- a. School Board Member Term of 3 Years
- b. School Board Member Term of 3 Years
- c. School District Secretary Term of 2 Years

ARTICLE 2. To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

ARTICLE 3. Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million, One Hundred Fifty Four Thousand, Three Hundred Seventeen Dollars (3,154,317.00), Should this article be defeated, the default budget shall be Three Million, Eighty Eight Thousand, Five Hundred sixty Eight Dollars (3,088,568.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.**

The School Board recommends this warrant article. (Majority vote required.)

5 YES _____
0 NO _____

ARTICLE 4. Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from

**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the Mason School District qualified to vote in School District Affairs:

First Session of the Annual Meeting (Deliberative):

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the Second, (2nd) day of February 2019, at 9:00 a.m. This session shall consist of explanation, discussion and debate of warrant articles 3 and 4 and 5. Warrant articles may be amended subject to the following limitations: (1) Warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Snow Date

*Snow date for the first session is **Saturday, February 2, 2019**, at 2:00 p.m. as determined by the moderator scheduled within 72 hours of the original date.*

Second Session of the Annual Meeting (Voting):

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Twelfth (12th) day of March, 2019, to vote by official ballot on Articles 1 through 5. Polls open at 11:00 a.m. and remain open continually until 7:00 p.m. to act upon the following subjects:

**MASON STUDENTS ENROLLED AT
MASON ELEMENTARY SCHOOL AND
MILFORD MIDDLE & HIGH SCHOOL
THROUGH OCTOBER 2019**

12	Preschool
14	Kindergarten
11	Grade 1
10	Grade 2
10	Grade 3
14	Grade 4
12	Grade 5
10	Grade 6
9	Grade 7
9	Grade 8
13	Grade 9
16	Grade 10
12	Grade 11
10	Grade 12
162	Total

MASON ELEMENTARY SCHOOL PERSONNEL

Professional Staff

Kristen Kivela	Heidi DeLorme
Larissa Terrill	Susan Rysnik
Karen Mann	Grade One Teacher
Colleen Ringler	Grade Two Teacher
Sarah Phillips	Grade Three Teacher
Laura Hooper	Grade Four Teacher
Alexcina Leel	Grade Five Teacher
Michele Jimeno	Art Teacher
Deborah Prince Smith	Music Teacher
John Margarita	P.E. Teacher

Student Services Staff

Pamela Brock	Paraprofessional
Deborah Cullen	Paraprofessional
Vikkie Jewell	Paraprofessional
Kelly Stiros	Paraprofessional
Molly Vighione	Paraprofessional
Neil Richardson	Technology Consultant
Danielle Carrier	School Nurse
Marcia Bruseo	Occupational Therapist
Peter Natove	Student Services Director/School Psychologist/Guidance Counselor

Facilities and Operations

Deborah Holland-Savoie	Food Service Director
Chris Rush	School Facility Manager

The Mason School Club

The Mason School Club is a volunteer run, non-profit organization dedicated to enriching the school experience for every student, providing support to all staff members, and building the spirit of community. We accomplish this by having monthly meetings during the school year to discuss and plan for special events, donations, and fundraising.

During the past year, the school club made some wonderful donations to a myriad of school activities and programs. We continued to cover the cost of bussing for all class trips, to include adventures to Washburn Windy Hill, Waste Management, Capital Center for the Arts, and the State House. We provided supplies and student snacks for those students in need. We purchased a hands free water fountain including plumbing supplies and electrical work. We provided bean bag chairs for many classrooms. We purchased breakfast prepared by Chef Deb for every student in grades 3, 4, and 5 during state testing. To start the school year, money was given to each classroom teacher, PK through grade 5, and to our Title 1 teacher to offset their out of pocket expenses. We also supply sleds, shovels, balls, other outside toys and building blocks for the children to use at recess.

On a festive note, the School Club helped celebrate the 5th grade graduation with a classroom party. Spirit Week, which is held at the end of the school year, included edible treats, games and activities. Students also enjoyed the annual Halloween Parade and Holiday Shopping Fair, while all MES staff was celebrated during Staff Appreciation Week activities. We organized several Family Night Out events at local venues. Last, but not least, we published the 38th annual Mason Community Calendar. We strive to keep school and town spirit strong.

All of these wonderful happenings require financial support. Our fundraising efforts have included a bake sale at the elementary school Open House and at Barrett Hill Farm haunted trail. We participate in the Box Tops for Education program and Square One Art and Original Works art fundraisers. The community calendar, Family Nights Out, and the Holiday Shopping Fair (this year included raffles and bake sale) all provided income.

A very small group puts in a tremendous effort to provide positive memories for the children of Mason Elementary School. We are sincerely appreciative of the continued support from our school and our Mason community.

Respectfully submitted,

Mason School Club

BUSINESS MANAGER'S REPORT

As we look ahead to our district's 1th year, it's interesting to note that over those years, the school budget has increased an average of less than 1% per year. And no, we don't make our teachers buy all their own pencils and paper. We have been able to supply all our students at the elementary level with current technology through the use of grants.

The State increased the School District's Adequacy Grant by \$33,635 in October of 2019. This additional aid was returned to the Town of Mason to help with the tax rate. The year ended June 30, 2019, with a surplus. \$147,879 was returned back to the town to help lower or stabilize the tax rate.

When money is returned to the town, it is usually the result of tuition savings. We pay Milford tuition for each Mason Student that attends Milford Middle and High School. There are also additional costs associated with students that need specialized services. The budget is prepared in October (i.e., 10/2018) for the school year starting the following September 2019. At the time, we have to estimate how many students will be living in town and the services they will need. At \$12,955 per student, the amount adds up quickly. We do our best with the information we have at the time not to over budget or, even more importantly, to under budget.

The school district changed auditors this year and hired Vachon, Clukay PC to perform the June 30, 2019 audit. The new auditing firm thoroughly reviewed the prior year as well as the current year. The audit came back with no significant findings.

Thanks for all your support. It is a pleasure to work with all of the residents of Mason and the staff at Mason Elementary School.

Michael O'Neill

Business Manager

District Administrator and Principal Annual Report

The 2019-20 school year brought a couple of staff changes to Mason Elementary School. We are happy to have Kimberly Plourde as our Special Education and Title I teacher and Vikkie Jewell as a paraprofessor. Kim and Vikkie have been a wonderful addition to our Mason Elementary team.

For the 2019-20 school year Mason Elementary School introduced the students to the Choose Love Enrichment Program™. The Choose Love Program teaches Social and Emotional Learning, Character Education, Emotional Intelligence, Neuroscience and Mindfulness. This program plays an important role in promoting students' social and emotional wellbeing and academic and personal success. The Choose Love Enrichment Program™ also enhances classroom and school climate, making it a place where students are safe, compassionate, connected and able to thrive.

In October of 2019 the entire teaching staff spent two days at a conference in Connecticut learning about ways to improve student engagement. The conference was fully funded by a grant and the teachers gave up their Columbus Day weekend to attend the conference so that they could improve their classroom practices. They walked away inspired and excited. The first day back in their classrooms they were implementing what they had learned and they have continued to work towards improved student engagement.

In November of 2019 the fourth and fifth grade classes started an enrichment program with the No Strings Marionette Puppet program out of Vermont. This residency program was funded in part from a generous donation provided to the school by a resident and the rest was paid for with an enrichment grant. The students created their own puppets, wrote the scripts for four mini plays, created the props, and put on two performances. This was an amazing experience for all involved and will be a memory the students won't soon forget. The Mason Elementary Staff would like to thank you for your support over the years and we are honored to work in such an amazing community that values education as much as we do.

Respectfully Submitted,

Kristen Kivela – District Administrator and Principal

Mason School Board Annual Report

We continue to see exceptional academic progress within the Mason School District. There has been little change in staff and administration within the district this year. Students attending the Milford High School and Middle School continue to show academic success in the tuition district. Here at the Mason Elementary School the teaching staff continues to encourage and tailor the learning experience to each individual student. Along with the classroom experience, each staff member and teacher has been entrusted with providing a safe, nurturing and supportive environment for the students. An emphasis on courteous and respectful interpersonal relationships within the student body has shown great success. A series of new teaching methods has been instituted to address different learning strengths of the student population. In consideration of the dedication of the teaching staff, the Mason school board has chosen to recognize their dedication and success with a 3% pay increase this year.

As education becomes more expensive the board continually evaluates the school budget and expenditures to maximize the educational benefit. This year as in years past, the district will return any excess funds to the town's general fund to defray the tax rate. It also should be noted there will be three warrant articles allowing for three distinct reserve funds to be used in the case of unexpected expenses both within the student population and the physical structure of the school building in the future. It should be noted the funds for these reserve accounts are from excess funds from the previous year's budget and do not increase the tax liability of the general school budget. The board along with the Superintendent try to forecast and anticipate from one year to the next not only fixed costs but potential unanticipated needs of students.

The Mason District School Board has worked very hard in conjunction with the Superintendent to provide an environment where all students can excel. There is a particularly harmonious working relationship of the board members in this endeavor. After all, "it is about the benefit to the students of the town of Mason."

Respectfully submitted,

C. Christopher Guiry DMD

Mason School Board Chair



New Hampshire
Department of
Revenue Administration

2020
MS-DSB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
5120	Reduction in interest on Bond
5110	Reduction in principal repayment on Bond
1100-1199	Change in total tuition under voter approved contract
2000-2199	Increased costs for required student support services



New Hampshire
 Department of
 Revenue
 Administration

2020
MS-DSB

Appropriations

5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations	\$3,154,317	(\$32,046)	\$0	\$3,122,271



New Hampshire
 Department of
 Revenue
 Administration

2020
MS-DSB

Appropriations

4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal	\$0	\$0	\$0	\$0

20

5110	Debt Service - Principal	\$250,000	(\$5,000)	\$0	\$245,000
5120	Debt Service - Interest	\$119,581	(\$11,174)	\$0	\$108,407
	Other Outlays Subtotal	\$369,581	(\$16,174)	\$0	\$353,407

Fund Transfers

5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0

MS-



New Hampshire
 Department of
 Revenue
 Administration

2020
MS-DSB

Appropriations

2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$17,105	\$0	\$0	\$17,105
	General Administration Subtotal	\$17,105	\$0	\$0	\$17,105
Executive Administration					
2320 (310)	SAU Management Services	\$65,153	\$0	\$0	\$65,153
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$149,233	\$0	\$0	\$149,233
2500-2599	Business	\$34,000	\$0	\$0	\$34,000
2600-2699	Plant Operations and Maintenance	\$153,221	\$0	\$0	\$153,221
2700-2799	Student Transportation	\$124,678	\$0	\$0	\$124,678
2800-2999	Support Service, Central and Other	\$16,239	\$0	\$0	\$16,239
	Executive Administration Subtotal	\$542,524	\$0	\$0	\$542,524
Non-Instructional Services					
3100	Food Service Operations	\$73,348	\$0	\$0	\$73,348
3200	Enterprise Operations	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal	\$73,348	\$0	\$0	\$73,348
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0



New Hampshire
 Department of
 Revenue
 Administration

2020
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$1,713,112	(\$22,360)	\$0	\$1,690,752
1200-1299	Special Programs	\$264,327	\$0	\$0	\$264,327
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
	Instruction Subtotal	\$1,977,439	(\$22,360)	\$0	\$1,955,079
Support Services					
2000-2199	Student Support Services	\$1671,431	\$6,488	\$0	\$1677,919
2200-2299	Instructional Staff Services	\$12,889	\$0	\$0	\$12,889
	Support Services Subtotal	\$174,320	\$6,488	\$0	\$180,808
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0



New Hampshire
 Department of
 Revenue Administration

2020
MS-DSB

Default Budget of the School District

Mason Local School

For the period beginning July 1, 2020 and ending June 30, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/7/2020

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
C. Christopher Guirapán	Chairman	<i>C. Christopher Guirapán</i>
Bradley Gilbert	Vice-Chairman	<i>Bradley Gilbert</i>
ANNIE RICHARDS	Board Member	<i>Annie Richards</i>
Timothy T. Leek	Board member	<i>Timothy T. Leek</i>
JASON LAMUNDO	BOARD MEMBER	<i>Jason Lamundo</i>



New Hampshire
Department of
Revenue Administration

2020
MS-26

Budget Summary

Item	Period ending
Operating Budget Appropriations	6/30/2021
Special Warrant Articles	\$3,168,942
Individual Warrant Articles	\$40,000
Total Appropriations	\$0
Less Amount of Estimated Revenues & Credits	\$3,208,942
Less Amount of State Education Tax/Grant	\$240,174
Less Amount of State Education Tax/Grant	\$709,307
Estimated Amount of Taxes to be Raised	\$2,259,461



New Hampshire
 Department of
 Revenue Administration

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Revenues

5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 04, 06	\$35,000	\$25,000	\$40,000
9999	Fund Balance to Reduce Taxes	03	\$261,973	\$147,879	\$60,000
	Other Financing Sources Subtotal		\$296,973	\$172,879	\$100,000
	Total Estimated Revenues and Credits		\$479,775	\$317,724	\$240,174



New Hampshire
 Department of
 Revenue Administration

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		Revenues		
3260	Child Nutrition	03	\$419	\$500
3270	Driver Education		\$0	\$0
3290-3299	Other State Sources		\$0	\$0
	State Sources Subtotal		\$97,843	\$85,274

Federal Sources				
4100-4539	Federal Program Grants		\$31,023	\$4,671
4540	Vocational Education		\$0	\$0
4550	Adult Education		\$0	\$0
4560	Child Nutrition	03	\$9,878	\$9,500
4570	Disabilities Programs	03	\$10,887	\$12,400
4580	Medicaid Distribution		\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0
4810	Federal Forest Reserve		\$0	\$0
	Federal Sources Subtotal		\$51,788	\$26,571

Other Financing Sources				
5110-5139	Sale of Bonds or Notes		\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0



New Hampshire
 Department of
 Revenue Administration

2020
MS-26

Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2019	Estimated Revenues for Period ending	Estimated Revenues for Period ending 6/30/2021
Local Sources					
1300-1349	Tuition	03	\$10,800	\$12,000	\$12,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$35	\$0	\$0
1600-1699	Food Service Sales	03	\$21,353	\$21,000	\$21,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$983	\$0	\$0
	Local Sources Subtotal		\$33,171	\$33,000	\$33,000

State Sources

3210	School Building Aid	03	\$86,424	\$84,774	\$84,774
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$11,000	\$0	\$0
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0



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Individual Warrant Articles

Account	Purpose	Article	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



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Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2021 (Recommended)	period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund	04	\$20,000	\$0
<i>Purpose: Appropriation to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund	05	\$10,000	\$0
<i>Purpose: Appropriation to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund	06	\$10,000	\$0
<i>Purpose: Appropriation to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$40,000	\$0

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Appropriations

5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,168,942
					\$0



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Appropriations

3200	Enterprise Operations	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal	\$68,803	\$73,348	\$74,737	\$0

Facilities Acquisition and Construction

4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal	\$0	\$0	\$0	\$0

Other Outlays

5110	Debt Service - Principal	03	\$255,000	\$250,000	\$250,000	\$0
5120	Debt Service - Interest	03	\$122,846	\$119,581	\$103,407	\$0
	Other Outlays Subtotal		\$377,846	\$369,581	\$353,407	\$0

Fund Transfers

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Appropriations

General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$14,351	\$17,105	\$17,655	\$0
	General Administration Subtotal		\$14,351	\$17,105	\$17,655	\$0

Executive Administration						
2320 (310)	SAU Management Services	03	\$51,668	\$65,153	\$66,731	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$105,350	\$149,233	\$153,146	\$0
2500-2599	Business	03	\$34,714	\$34,000	\$35,000	\$0
2600-2699	Plant Operations and Maintenance	03	\$132,277	\$153,221	\$167,933	\$0
2700-2799	Student Transportation	03	\$119,545	\$124,678	\$128,414	\$0
2800-2999	Support Service, Central and Other	03	\$3,459	\$16,239	\$22,200	\$0
	Executive Administration Subtotal		\$447,013	\$542,524	\$573,424	\$0

Non-Instructional Services						
3100	Food Service Operations	03	\$68,803	\$73,348	\$74,737	\$0

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New Hampshire
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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations for period ending 6/30/2020	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
Instruction						
1100-1199	Regular Programs	03	\$1,742,612	\$1,713,112	\$1,687,521	\$0
1200-1299	Special Programs	03	\$206,164	\$264,327	\$276,359	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
	Instruction Subtotal		\$1,948,776	\$1,977,439	\$1,963,880	\$0
Support Services						
2000-2199	Student Support Services	03	\$128,661	\$161,431	\$172,277	\$0
2200-2299	Instructional Staff Services	03	\$13,803	\$12,889	\$13,562	\$0
	Support Services Subtotal		\$142,464	\$174,320	\$185,839	\$0



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Proposed Budget

Mason Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:

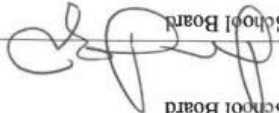
Form Due Date: **20 Days after the Annual Meeting**


This form was posted with the warrant on: 1/7/2020


Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

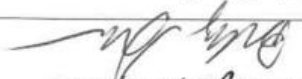
SCHOOL BOARD CERTIFICATION

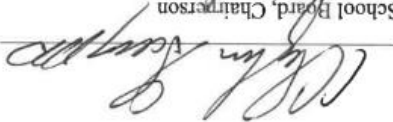
Name	Position	Signature
Christopher Gwynard	Chairman	[Signature]
Barclay Gilbert	Vice-Chairman	[Signature]
ANNE RICHARDS	Board Member	[Signature]
Morty I. Leak	Board member	[Signature]
ATSON JANNURZO	BOARD MEMBER	[Signature]


 School Board


 School Board

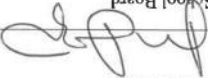
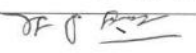


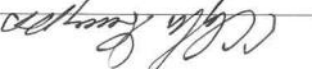

 School Board


 School Board


 School Board, Chairperson

A true copy of Warrant - Attest:

WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE


 School Board

 School Board

 School Board

 School Board

 School Board, Chairperson

Given under our hands at said Mason on this 6th day of January, 2020.

The School Board recommends this warrant article (Majority vote required.)
 YES 5 NO 0

be raised from taxation.
 June 30, 2020, unreserved fund balance available for transfer on July 1. No amount to
 Capital Reserve Fund (established in 2010), with such amount to be funded from the
 Dollars (\$15,000) to be added to the previously established Unanticipated Tuition Cost
ARTICLE 6. Shall the Mason School District raise and appropriate Fifteen Thousand

WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE

**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

ARTICLE 2. To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

ARTICLE 3. Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million, One Hundred Sixty Eight Thousand, Nine Hundred Forty Two Dollars (\$3,168,942.00). Should this article be defeated, the default budget shall be Three Million, One Hundred Twenty Two Thousand, Two Hundred Seventy One Dollars (\$3,122,271.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.**

The School Board recommends this warrant article. (Majority vote required.)
5 YES 0 NO

ARTICLE 4. Shall the Mason School District raise and appropriate Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)
5 YES 0 NO

ARTICLE 5. Shall the Mason School District raise and appropriate Ten Thousand Dollars (\$10,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)
5 YES 0 NO

**WARRANT FOR
THE 2020 MASON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the Mason School District qualified to vote in School District Affairs:

First Session of the Annual Meeting (Deliberative):

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the first (1st) day of February 2020, at 9:00 a.m. This session shall consist of explanation, discussion and debate of warrant articles 3, 4, 5 and 6. Warrant articles may be amended subject to the following limitations: (1) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Snow Date

*Snow date for the first session is **Saturday, February 1, 2020, at 2:00 p.m.** as determined by the moderator scheduled within 72 hours of the original date.*

Second Session of the Annual Meeting (Voting):

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Tenth (10th) day of March, 2020, to vote by official ballot on Articles 1 through 6 Polls open at 11:00 a.m. and remain open continually until 7:00 p.m. to act upon the following subjects:

ARTICLE 1. To choose the following School District Officers:

- A. School Board Member
Term of 3 Years
- B. School Board Member
Term of 3 Years
- C. School District Treasurer
Term of 2 years
- D. School District Moderator
Term of 3 Years

MASON SCHOOL DISTRICT

OFFICERS

Moderator Mrs. Catherine Schwenk 2020
Clerk Mrs. Becky Partridge 2021
Treasurer Mrs. Susan Schulman 2020
Secretary Mrs. Becky Partridge Appointed

SCHOOL BOARD MEMBERS

Chairman Dr. Christopher Gury 2022
Vice Chairman Mr. Bradley Gilbert 2022
Jason Iannuzzo 2021
Mr. Timothy Leak 2020
Anne (Nancy) Richards 2020

SCHOOL DISTRICT ADMINISTRATION

District Administrator/Principal Mrs. Kristen Kivela
Director of Student Services Mr. Peter Natove
Administrative Assistant Mrs. Heidi DeLorme
Business Manager Mr. Michael O'Neill
Accounts Payable Mrs. Brenda Wiley

MASON SCHOOL DISTRICT

School Administrative Unit 89
13 Darling Hill Road
Mason, NH 03048

(603) 878-2962

Website: <http://mason.sau89.org>

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ANNUAL REPORT



Mason School District
School Administrative Unit #89
Mason, New Hampshire