# Office of Board of Selectmen
# Town of Mason

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Staff Meeting 10/6/2020
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; AA Kathy Wile, Bookkeeper Brenda Wiley; Chief Fred Greenwood, Assistant Chief Flip Phalon.

**Called to Order:** The meeting was called to order at 7:00 PM by Chair Louise Lavoie via the Zoom platform. The meeting had been duly posted, attendance was by roll call, and all votes will be by roll call as well.

**Business:**

Louise said the agenda for the meeting was to discuss the succession plan for Flip to take over the Chief position by year's end, and then the proposed budget.

Fred explained that he and Flip have been meeting to discuss the succession.
Fred said he has gone over every aspect of the budget with Flip, including the stipend line. He does not always use everything in that line. They have met in officers meetings, and discussed trainings for each of them. Each officer has a unique set of skills/experience, and by having Flip act as scene facilitator he can call on the most qualified to lead the actual fire fighting strategy.

Fred then moved through the budget lines, explaining requests for increases or decreases.
He questioned telephone/internet line – will that cost increase with Broadband service? Best to separate the 2 items to better track it.

Vehicle maintenance – he knows that there will be at least $3000 coming up for replacing springs on Engine 3. Rest are not getting younger either.

Waterhole Maintenance – request to increase from $1 to $2000 to do maintenance, which hasn't been done in some time.

Flip said he is stepping up but it is not a long term solution for the town, and what will the plan be for a long term replacement? At this time (7:30 PM) there was another meeting scheduled to begin, so everyone quickly agreed to continue the conversation at a longer session on 10/20/20 starting at 6PM, via zoom. Louise asked that Fred and Flip bring a couple of scenarios to the board, based on their knowledge of other department organizational plans and what might be best scenario for current membership as well.

**Adjournment:**.

Louise motioned, second from Charlie to adjourn. Roll call vote showed all ayes to adjourn at 7:38 PM

Respectfully Submitted,
Kathy Wile
Administrative Assistant