



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen / HWY Meeting 5/9/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Accountant Brenda Wiley; Road Agent Dave Morrison

Absent: Selectmen John Suiter

Called to Order: The meeting was called to order at 6:00pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

New Business:

- Reviewed year to date budget. Will need to keep line item #4311-32 Aggregate within the budget of \$30k. If more is needed than consider increasing budget for 2024.
- Will need to discuss how much of line item #4290-01 Emergency Management funds can be allocated to part-time highway department wages to help with clean up.
- Discussed partnering with town of Greenville to trade our grader services for their chipper services – Selectmen are in favor of this.
- The recent new workstation was not installed in the Road Agent’s office. Jen to work with the IT company to resolve this. All other workstations will be decommissioned.
- Dave will be attending the “Green Your Fleet” workshop of June 9th, 2023.
- The highway department will be away on May 25th, 2023 for training.
- Current employee needs were reviewed and discussed. Having four full-time employees along with the Road Agent may be considered for 2024’s budget.
- Dave reported that the newest hired plowing contract worked out well for this past winter and Dave anticipates this contract will be continued.
- Diesel fuel use will be reviewed at the next meeting, including a year-to-date comparison of the number of gallons purchased for this year vs 2022.

Old Business:

- Brenda will write a proposal for part-time employee benefits that will be considered for 2024.
- 074 had the brakes adjusted, though a full assessment is still needed. Selectmen do not authorize any more funds to be put towards 074's repair.
- Crack sealing is lined up, chip sealing will be scheduled once crack sealing is done.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent. Meeting adjourned at 6:54pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant